

**September 18, 2018**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Deputy Auditor Matthews.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Kiner, second by Claggett to approve the minutes from the September 4, 2018 meeting. All members voted aye. Motion carried.

**CITIZENS INPUT**

Chairperson Bode called for any public input not already on the agenda, hearing none the public input section of the Board of Commissioners was closed.

**RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT**

At 9:19 a.m. motion by Claggett, second by Weitala to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

**ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS**

At 11:55 a.m., motion by Weitala, second by Claggett to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

**APPROVE PLATS**

Motion by Weitala, second by Kiner to approve a Survey Plat of Lot E of Countryside Addition, a subdivision of Lot 1 in the SE ¼ of Section 16, T 102 N, R 60 W of the 5<sup>th</sup> P.M., Davison County, South Dakota. All members voted aye. Motion carried.

**ACCEPT FUEL QUOTE**

Motion by Kiner, second by Reider to accept the lone fuel quote from Meyers Oil for 7,300 gallons of diesel #2 diesel at a cost of \$2.4750 per gallon. All members voted aye. Motion carried.

**APPROVE FMLA REQUEST/AUHorize REQUEST FOR DONATED SICK TIME**

Motion by Weitala, second by Claggett to approve the FMLA request from employee #5930 effective August 13, 2018, and to authorize employee #5930 to request donated sick time, beginning September 18, 2018. All members voted aye. Motion carried.

## **RIGHT-OF-WAYS**

Highway Superintendent Weinberg presented easements to be signed for right-of-way access for bridge work to be done on 394<sup>th</sup> Ave. between 248<sup>th</sup> St. and 249<sup>th</sup> St. in the amounts of \$2120, \$2160, \$120.

## **AUTHORIZE PURCHASE**

At the request of Auditor Kiepke, motion by Kiner, second by Claggett to authorize the purchase of another ExpressVote machine at a cost \$3,640. Should the need arise this machine could be used a fifth polling place or as a backup, as we are required to have handicapped accessible equipment at each polling place. All members voted aye. Motion carried.

## **APPROVE AUDITOR'S ACCOUNT WITH TREASURER**

Motion by Claggett, second by Reider to approve the August 2018 Auditor's Account with the Treasurer in the amount of \$5,209,878.95. All members voted aye. Motion carried.

## **JAIL SPACE REPORT**

Commissioner Bode reported on a tour of the Davison County Public Safety Building she took. Commissioner Bode expressed the intention to form a team to advise on making improvements regarding the administration of the jail. The goal is to take a proactive approach to improve efficiency, morale, work flow, and safety.

## **APPROVE TIMESHEETS**

Motion by Reider, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Weitala, second by Kiner to approve the following bills for payment. All members voted aye. Motion carried.

## **GENERAL FUND:**

**COMM:** Trvl & Conf/Denny Kiner-198.40, Utilities/Mitchell Telecom-57.54, Recognition/County Fair Food Store-105.54, Purr N Ruff/Creekside Veterinary-180.60; **ELEC:** Supplies/Bureau of Administration-12.38; **JUD:** Prof Fees/Avera Medical Group-4,000.00, Interpreter Fees/Certified Languages-21.45, Witness-Jury/County Fair Food Store-44.43, Law Library/West Payment Center-83.52; **AUD:** Rentals/Microfilm Imaging Sys-147.00, Trvl & Conf-205.54, Utilities/Mitchell Telecom-57.55, Mainframe Program/Software Services-320.00; **TREAS:** Publishing/SDACO-50.00, Supplies/McLeod's Printing-21.65, Utilities/Mitchell Telecom-119.33, Mainframe Support/Bruce Mastel-35.00, Software Services-40.00; **STATES ATTY:** Prof Fees/First Natl Bank of Omaha-33.90, Registration Fee Trust WI DMV-2.00, Medical Prof Fees-Avera Mckennan Hosp-1,706.32, Repairs & Maint/A & B Business Solutions-43.05, Dakota Data Shred-46.50, Utilities/Mitchell Telecom-125.66; **CRT APPTED ATTY:** Ashley Anson-1,254.90, Larson and Nipe-4,825.08, Maule Law Office-2,281.47, Morgan Theeler-620.40, Douglas Papendick-3,167.95, Tinan & Smith-1,976.62, Wantoch Law Office-1,136.70; **A & N CHILD:** A & N Child/Maule Law Office-1,013.28, Wantoch Law Office-403.90; **PUB SFTY BLDG:** Repairs/Dakota Supply Group-157.91, Ferguson Enterprises-592.50, Menards-2.59, Scott Supply-71.65, Supplies/Jones Supplies-98.30, Garbage/Miedema Sanitation-130.00, Elevator Serv/Schumacher Elevator-376.47; **CRTHOUSE:** Repairs & Maint/Campbell Supply-8.99, Jones Supplies-79.97, Menards-70.92, Santel Communications-45.00, Gas & Electric/Northwestern Energy-3,288.98,

Cable TV/Mitchell Telecom-82.59, Garbage/Miedema Sanitation-88.00, Minor Equip/Campbell Supply-22.46; **DOE:** Utilities/Mitchell Telecom-116.52, Software Services/Software Services-160.00, Vehicle Repair/Carquest of Mitchell-29.49; **ROD:** Rentals/Bureau of Administration-12.37, Microfilm Imaging Sys-470.00, Supplies/Dakota Data Shred-56.75, Bruce Mastel-17.50, Utilities/Mitchell Telecom-119.73; **NORTH OFF:** Repairs/American Garage Door-228.26, Supplies/Jones Supplies-49.65, Gas & Electric/Northwestern Energy-1,308.03, Garbage/Miedema Sanitation-72.00, Phones/Mitchell Telecom-82.40, Buildings/Menards-127.93; **VETERAN'S:** Supplies/Vetraspec-898.00, Utilities/Mitchell Telecom-120.68; **CO COORD:** IT Contract/Tech Solutions-9,675.00, Postage/Qualified Presort-1,063.55, Postage Meter Fees/Qualified Presort-332.05, Paper/Innovative Office Solutions-201.80, Copy Mach Maint/A & B Business Solutions-64.42; **SHERIFF:** Prof Serv/Davison Co Sheriff's Ofc-30.00, The Glow Store-142.98, SAGA Communications-889.00, Repairs Patrol Car/Dick's Body Shop-19.00, Oil Changes/Lube Rangers-71.48, Car Wash/Mega Wash-90.00, Office Supplies/Innovative Office Solutions-184.08, Field Supplies/McLeod's Printing-109.90, Prisoner Transport/Pennington County Jail-36.65, Utilities/Mitchell Telecom-671.74, Minor Equip/Darin Moke-7.40; **JAIL:** Medicine/Avera Queen Of Peace Hosp-143.36, Stephen Gullings DDS-119.00, Equip Repair/Arctic Refridgeration-1,493.23, Office Supplies/eternal Security Products-76.63, Innovative office-147.15 Jail Supplies/Bob Barker Co-59.03, County Fair Food Store-29.98, Laundry Supplies/Ameripride Services-256.77, Uniforms/Jack's Uniforms & Equip-127.54, Prisoner Food/CBM-4,113.16, Travel/Ginger Faas-79.00, Misty Hicks-McDaniel-79.00, Heather Odens-79.00, Cable TV/Mitchell Telecom-82.59, Inmate Services/Reliance Telephone-1,000.00; **CORONER:** Coroner Fees/Bart Fredericksen-510.00; **WELFARE:** Supplies/Software Services-120.00, Transients/Kwik Phil-35.00, Utilities/Mitchell Telecom-122.69, Equipment/Santel Communications-149.00, Funerals/Bittner Funeral Chapel-2,500.00; **COM NURSE:** Expenditures/JOBSHQ-306.50; **MENTAL ILL:** Committals/Douglas Papendick-940.00, Hearings/Avera Mckennan Hosp-699.50, Mark Katterhagen-21.00, Joan Kittelson-6.00, Lewis & Clark BHS-660.00, Darcy Lockwood-15.00, Lucy M Lewno-309.72, Creighton Thurman-410.97, Yankton Sheriff's Office-52.50; **FAIRGRND:** Repairs & Maint/Santel Communications-40.00, Water & Sewer/Davison Rural Water-61.10, Garbage/Miedema Sanitation-136.00; **CO EXTENSION:** Postage/Qualified Presort-3.85, Supplies/Innovative Office Solutions-34.27, Utilities/Bureau of Administration-25.39, Midcontinent-75.00; **WEED:** Utilities/Mitchell Telecom-114.64; **P & Z:** Travel/SD Planners Assoc-160.00; **HIWAY:** Prof Fees/Avera Queen of Peace Hosp-480.00, Repairs & Maint/Boyer Trucks-184.80, Butler Machinery-5,004.49, Carquest of Mitchell-95.15, Farmers Alliance-169.00, Fastenal Co-50.93, Graham Tire Co-180.83, Iverson Chrysler Center-257.18, Mitchell Iron & Supply-10.76, Scott Supply-506.52, Sturdevant's Auto Parts-199.84, Wheelco Truck & Trailer-41.24, Sec Rds &/Repair & Maint/SPN-6,500.00, Supplies & Materials/A-OX Welding-71.67, Ameripride Services-113.66, Campbell Supply-43.99, Carquest of Mitchell-1,026.34, Dept of Revenue-367.72, Elite Business Systems-37.97, Truenorth Steel-14,940.12, Mitchell Iron & Supply-16.38, Thune's True Value-3.98, Utilities/City of Mt Vernon-38.31, Miedema Sanitation-72.00, Mitchell Telecom-197.23, Santel Communications-40.98, Projects/Civil Design Inc-1,980.00; **EM MGT:** Travel & Conference-Jeff Bathke-70.00, Mark Jenniges-70.00, Utilities-Mitchell telecom-77.01, Northwestern Energy-111.43; **FUND 704:** Law Library-West Payment Center-406.76 ; **M&P:** M&P/SDACO M&P-610.00.

## ACCEPT RESIGNATION

Motion by Kiner, second by Weitala to accept the resignation of Treasurer Gunkel effective December 15, 2018. All members voted aye. Motion carried.

## ADJOURN

At 12:55 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for September 25, 2018, at 9:00 a.m. to take place at the Davison County Public Safety Building located at 1015 S. Miller St. Mitchell, South Dakota.

**ATTEST**

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James Matthews, Deputy Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost