

**August 28, 2018**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Reider, second by Claggett to approve the minutes from the August 14, 2018 meeting. All members voted aye. Motion carried.

**OPEN JAIL LOCK BIDS**

At 9:15 a.m., motion by Claggett, second by Weitala to open Jail Lock bids. All members voted aye. Motion carried.

**CLOSE JAIL LOCK BIDS AND REVIEW**

At 9:25 a.m., motion by Kiner, second by Weitala to close the bid opening and allow Corrections Administrator Radel to review them, with the bid to be awarded on September 4, 2018. All members voted aye. Motion carried.

**AUTHORIZE PURCHASE**

At the request of Corrections Administrator Radel, motion by Kiner, second by Claggett to authorize the purchase of an Everest Refrigerator Model No. EBR3 from CWD with a low quote of \$4,416.63, to replace the refrigerator in the jail that was purchased in 1995. All members voted aye. Motion carried.

**APPROVE WAGE INCREASE AFTER COMPLETION OF INTRODUCTORY PERIOD**

At the request of Auditor Kiepke, motion by Kiner, second by Claggett to approve a wage increase of \$.50 for James Matthews, as he has completed his probationary period, effective August 27, 2018. All members voted aye. Motion carried.

At the request of Corrections Administrator Radel, motion by Kiner, second by Reider to approve a wage increase of \$.50 for Becky Handrahan, as she has completed her 1,040 hours introductory period, effective August 25, 2018. All members voted aye. Motion carried.

**RECLASSIFY EMPLOYEE**

At the request of Corrections Administrator Radel, motion by Claggett, second by Reider to reclassify Corrections Officer Jessica Lopez-Rojo from part-time to full-time effective September 22, 2018. All members voted aye. Motion carried.

**APPROVE NEW HIRES**

At the request of Corrections Administrator Radel, motion by Reider, second by Kiner to approve Lesley Odegard, Michael Salathe and David Sweigart as part-time Corrections Officers at a wage of \$16.62 with a \$.50 increase after successful completion of a 1,040 hours introductory period. All members voted aye. Motion carried.

## **UNIFIED COMMUNICATIONS**

Ramon Shultz, Division Manager Tech Solutions, gave a presentation on Unified Communications. Following are the highlights of the presentation.

Unified communication encompasses Fax, Text Messaging (AKA ‘SMS’), Instant Messaging (AKA ‘IM’), E-mail, Video Calling and Voice Calling.

The current phone system at Davison County was purchased nine years ago for \$35,000. Davison County also uses Ethernet and Anolox Faxing, which is needed but expensive. As technology is advancing at such a rapid pace, there will soon be challenges ahead to get support for these services.

Davison County’s current monthly ISP services and costs include: Fax - \$385, Internet - \$515, TV - \$235, Circuits - \$150 and Voice - \$825 for a total of \$2,110.

With a unified communication system Fax, Circuits and Voice services can be replaced with new costs being approximately: Ring Central - \$1,550, Internet - \$515, TV - \$235, Voice \$120 (which is needed for security), which brings the total cost to approximately \$2,420 per month. There would also be a one-time cost of approximately \$16,500 for equipment.

The system will be tested before any decision is made as to implementation.

## **COMBINE PRECINCTS FOR GENERAL ELECTION**

Motion by Kiner, second by Claggett to combine precincts for the 2018 General Election. A roll call vote was taken as follows. Kiner – aye, Claggett – aye, Reider - aye, Weitala – aye, Bode – aye. Motion carried.

### **DAVISON COUNTY RESOLUTION #082818-01 RESOLUTION COMBINING PRECINCTS FOR 2018 GENERAL ELECTION**

**WHEREAS**, SDCL 12-14-1 provides for boundary changes of election precincts already established;  
and

**WHEREAS**, it is more cost effective to combine precincts for the General Election; and

**WHEREAS**, per SDCL 12-14-4 in doing so shall not cause unreasonable waiting time for the voters;  
and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Davison County that the precincts will be combined to form twelve precincts as follows:

**Precinct 1 (Rome & Tobin Townships and Ethan Town**  
**Precinct 2 (Baker, Blendon, Mt. Vernon & Union Townships and Mt. Vernon City**  
**Precinct 3 (Badger, Beulah, Lisbon & Prosper Townships**  
**Precincts 4 & 5 All of Mitchell & Perry Townships**

**Precincts 6 & 7**  
**Precinct 8 & 9**  
**Precinct 10 & 11**  
**Precincts 12 & 13**  
**Precincts 14 & 16**  
**Precinct 15**  
**Precinct 17, 18 & 19**  
**Precincts 20**

**IT IS FURTHER RESOLVED;** that this resolution be in effect each year a general election is held unless repealed or modified by duly enacted resolution.

Dated at Mitchell, South Dakota this 28<sup>th</sup> day of August 2018.

\_\_\_\_\_  
Brenda Bode, Chairman  
Davison County Board of Commissioners

Attest:

\_\_\_\_\_  
Susan Kiepke  
Davison County Auditor

**ACCEPT RETIREMENT NOTICE**

At the request of ROD Young, motion by Claggett, second by Reider to accept the retirement notice of Deputy Register of Deeds Darlene Bailey, effective November 28, 2018. All members voted aye. Motion carried.

**AUTHORIZE ADVERTISING**

At the request of ROD Young, motion by Reider, second by Kiner to authorize ROD Young to advertise the position being vacated in her office. All members voted aye. Motion carried.

**APPROVE NEW HIRE**

At the request of Community Health Nurse Eide, motion by Claggett, second by Kiner to approve the hire of Angela Seitz at a rate of \$14.50 per hour effective September 10, 2018. All members voted aye. Motion carried.

**SUPPLEMENT SHERIFF'S BUDGET**

Motion by Kiner, second by Reider to supplement the Sheriff's budget Overtime line (4111/211) in the amount of \$1,680.96, Social Security line (4120/211) in the amount of \$128.59 and State Retirement line (4130/211) in the amount of \$134.48 received from the State of South Dakota Highway Safety Overtime Enforcement Grant. All members voted aye. Motion carried.

**SUPPLEMENT EMERGENCY MANAGEMENT BUDGET**

Motion by Kiner, second by Reider to supplement the Emergency Management Emergency Accumulations line (4291/226) in the amount of \$30,716.00 received from the State of South Dakota Local Discretionary SD HLS. All members voted aye. Motion carried.

## APPROVE BILLS

Motion by Kiner, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

### GENERAL FUND:

**CRT APPTED ATTY:** Crt Appted Atty/Maule Law-695.79, Morgan Theeler-4,399.20, Douglas Papendick-537.10, Tinan & Smith-7,791.07; **ABUSED & NEG CHILD:** Abused & Neg Child/Douglas Papendick-939.50; **CO COORD:** Copy Mach Maint/A & B Business Solutions-64.42; **CO EXTENSION:** Utilities/CenturyLink-98.52; **EM MGT:** Utilities/CenturyLink-26.84; **M&P:** M&P/SDACO M&P-616.00.

### GENERAL FUND:

**COMM:** Recognition/Sungold Trophies-33.00; **JUD:** Prof Fees/Great Plains Psychological-3,825.00, Interpreter Fees/Certified Languages-51.15, Witness & Jury Fees-3,073.52, Law Library/West Payment Center-83.52; **AUD:** Supplies/Innovative Office-42.19, Lien Coll Supplies/Cash-60.17; **TREAS:** Passport Postage/Cash-74.10; **STATES ATTY:** Medical Prof Fess/Avera Queen of Peace-1,365.00, Repairs & Maint/Dakota Data Shred-46.50, Books/West Payment Center-424.80; **CRT APPTED ATTY:** Ashley Anson-1,353.60, Maule Law Office-719.32, Morgan Theeler-7519.86, Tinan & Smith-2,083.16; **PUB SFTY BLDG:** Repairs/American Garage Door-130.61, Water & Sewer/City of Mitchell-1,037.20, Phone/Verizon Wireless-59.12, Elevator Serv/Schumacher Elevator Co-918.38, Minor Equip/Menards-29.99; **CRTHOUSE:** Repairs & Maint/Campbell Supply Co-7.99, Menards-20.94, Mitchell Iron & Supply-90.28, Supplies/First Bankcard-192.37, Jones Supplies-197.60, Menards-36.39, Gas & Electric/Northwestern Energy-3,705.79, Minor Equip/Menards-34.98; **DOE:** Asses Notices/First Bankcard-29.00, Supplies/Innovative Office-353.61, Make It Mine Designs-315.51, Travel & Conf/First Bankcard-330.00, Utilities/Verizon Wireless-84.74, Books/First Bankcard-105.00; **ROD:** Supplies/Innovative Office-15.02; **NORTH OFF:** Gas & Electric-Northwestern Energy-1,393.55, Water & Sewer-City of Mitchell-22.00, Minor Equipment/Innovative Office-143.50; **VETERAN'S:** Supplies/McLeod's Printing-30.77, Travel & Conf/Craig Bennett-325.48, Debra Emme-20.16; **CO COORD:** Postage/Qualified Presort-721.29, Postage Meter Fees/Qualified Presort-205.77, Copy Machine Maint/A & B Business Solutions-39.14, Elite Business Systems-27.73; **SHERIFF:** Repairs Patrol Car/Big E Auto-1,474.65, Nu-Era Heaters-100.00, Office Supplies/Hard Drive Outlet-100.22, Prisoner Trans/Pennington Co Jail-83.80, Cellular Service/Verizon Wireless-588.55; **JAIL:** Medicine/Avera Home Medical Equip-43.50, Bldg Maint/James Corrigan-540.00, Monick Pipe & Suppy-372.12, Office Supplies/Innovative Office-225.54, Jail Supplies/Bob Barker Co-916.90, Jones Supplies-244.32, Kitchen Supplies/Jones Supplies-365.59, Uniforms/Jack's Uniforms & Equip-168.79, Inmate Testing/Redwood Toxicology-595.00, Prisoner Food/CBM-8,149.04, Contracts/Hard Drive Outlet-64.48, Minor Equip/Innovative Office-527.99, Inmate Services-Reliance Telephone-1,000.00; **CORONER:** Coroner Fees/Sanford Health-2,350.00; **JUV DET:** Detention/Lutheran Social Services-3,036.80; **WELFARE:** Medicine/Lewis Drug Stores-34.48; **MENTAL ILL:** Committals/Patrick Kiner-94.00, Douglas Papendick-188.00, Hearings/Brevik Law office-235.65, Fox & Youngberg PC-757.78, Mark Katterhagen-33.00, Lincoln County Treasurer-37.50, Darcy Lockwood-33.00, Lucy M Lewno-342.94, Yankton Co Treasurer-356.25, Yankton Sheriff's Office-100.00; **FAIRGRND:** Repairs & Maint/Menards-18.43, Supplies/First Bankcard-129.21, Innovative Office-7.99, Jones Supplies-78.18, Menards-25.48, Phones/Verizon Wireless-59.13; **CO EXTENSION:** Supplies/Innovative Office-15.07, A Olivia Klinzmann-115.82, Travel & Conf-A Olivia Klinzmann-65.94, Kristin Kotas-21.63; **SOIL CON:** Prof Fee/Davison County Soil-6,250.00; **WEED:** Utilities/City of Mitchell-96.60, Verizon Wireless-56.75; **P & Z:** Supplies/McLeod's Printing-35.97; **HIWAY:** Prof Fees/Avera Occupational-89.00, Repairs & Maint-Carquest of Mitchell-14.99, Hydraulic World-157.01, Supplies & Materials/Carquest of Mitchell-481.77, Utilities/City of Mitchell-14.85, Northwestern Energy-625.55, Verizon Wireless-94.48, Signage & Materials/Newman Traffic

Signs-244.03, Other Projects/SD Dept of Transportation-1,057.24, Chipseal Projects/Topkote-99,844.60; **EM MGT:** Repairs & Maint/Golden West-35.00, Supplies/First Bankcard-112.00, McLeod's Printing-765.43, Utilities/City of Mitchell-8.00, Northwestern Energy-121.23, Verizon Wireless-113.84, Em Acc/Verizon Wireless-104.80; **JAIL 24/7:** UA Tests/Redwood Toxicology-5,355.00.

**PAYROLL FOR THE MONTH OF AUGUST**

Commissioner-\$9,699.00, Auditor-\$20,041.91, Treasurer-\$11,765.39, State's Attorney-\$34,861.13, Public Safety Building-\$12,764.80, Gen. Government Building-\$3,944.82, Director of Equalization-\$42,754.74, Register of Deeds-\$17,115.82, North Offices-\$5,490.30, Veterans' Services-\$6,935.70, County Coordinator-\$675.90, 24/7 Program-\$4,340.38, Sheriff-\$55,942.85, County Jail-\$113,990.38, County Coroner-\$750.00, Juvenile Detention-\$1,315.04, Emergency Management-\$5,106.63, County Road & Bridge-\$63,213.02, Welfare-\$5,010.29, Community Health Nurses-\$3,528.09, WIC-\$4,303.74, Fairgrounds-\$4,323.08, Extension-\$5,331.12, Weed Control-\$1,422.16, Planning/Zoning-\$7,624.98.

**APPROVE TIMESHEETS**

Motion by Kiner, second by Claggett to authorize Chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

**REVIEW OF 2019 BUDGET REQUESTS**

The commissioners continued their review of the 2019 budget requests.

**ADJOURN**

At 1:42 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for September 4<sup>th</sup>, 2018, at 9:00 a.m.

**ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost