

June 19, 2018

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Kiner, second by Claggett to approve the minutes from the June 12, 2018 meeting. All members voted aye. Motion carried.

REVIEW OF VARIOUS TECHNOLOGY

Ramon Shultz, Division Manager Tech Solutions, reviewed various technology the County utilizes, starting with cell phones. He believes anybody using a cell phone for County business purposes should be assigned a phone. The reason for this is so that Tech Solution can issue devices after installing software so that data can't be deleted or lost. Upon an employee's termination, the device would be "wiped" by Tech Solutions. This would apply to iPads as well. The per diem would be eliminated.

Ramon will write a policy regarding these changes and present it next meeting.

APPROVE REPAIRS

At the request of Physical Plant Manager Ruml, motion by Claggett, second by Kiner to approve the repair of parking lot at the Fairgrounds with a cost of \$6,231.14, which was the low quote received from Clark Paving. The Highway Department will do the patch/repair work in the parking lot and Clark Paving will seal the cracks and seal the entire parking lot. All members voted aye. Motion carried.

At the request of Emergency Management Director Bathke, motion by Weitala, second by Claggett to approve the expenditure of \$2,518.95 each for the Search and Rescue side of the building and for the Highway side of the building to install venting, with an additional \$460 to be spent on the Highway side of the building for a carbon monoxide detector. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:37 a.m., motion by Reider, second by Kiner to move into executive to discuss personnel Jail Administrative Assistant Kingsbury as per SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:08 a.m., motion by Claggett, second by Kiner to move out of executive session. All members voted aye. Motion carried.

RECLASSIFY EMPLOYEE

At the request of Jail Administrative Assistant Kingsbury, motion by Weitala, second by Reider to reclassify Connie Harr from Sergeant to Lieutenant with a \$.50 increase per hour affective June 5, 2018. All members voted aye. Motion carried.

APPROVE ADVERTISING FOR NEW HIRES

At the request of Jail Administrative Assistant Kingsbury, motion by Reider, second by Claggett to advertise for two part-time 24/7 employees. All members voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Reider, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

DENY WELFARE

As per the recommendation of Welfare Director Grissom, motion by Weitala, second by Reider to deny welfare claim #6377 & 1588 as both applicants have suspended driver's licenses and owe Davison County and Beadle County money. Also, one applicant stated they moved from Huron to Mitchell to start a job. All members voted aye. Motion carried.

ACCEPT FUEL QUOTES

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Reider to accept the following fuel quotes 7300 gallons of Diesel @ \$2.28 per gallon and 3,000 gallons of 90/10 Unleaded @ \$2.4698 per gallon. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Claggett, second by Weitala to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Servicemen's Cemetery/Servicemen's Cemetery-1,000.00; **ELECT:** Supplies/Bureau of Administration-12.75; **JUD:** Law Library/West Payment Center-83.52; **AUD:** Travel & Conf/Susan Kiepke-165.14, James Matthews-32.00; **TREAS:** Mainframe Support/Bruce Mastel-35.00; **CRT APPTED ATTY:** Court Appted Atty/Morgan, Theeler-5,675.00, Douglas Papendick-4,678.30, Tinan & Smith-5,693.05, Wantoch Law Office-599.95; **PUB SFTY BLDG:** Repairs/Menards-31.43, Supplies/Hillyard Sioux Falls-165.58, Pest Control/Premier Pest Control-70.00; **CRTHOUSE:** Repairs & Maint/Campbell Supply-72.22, Ron's Bicycle & Locksmith-11.25, Supplies/Hillyard Sioux Falls-82.79, Gas & Electricity/Northwestern Energy-2,674.82, Pest Control/Premier Pest Control-40.00, Minor Equipment/Menards-110.93; **ROD:** Rentals/Bureau of Administration-12.75; **NORTH OFF:** Supplies/Hillyard Sioux Falls-82.79, Gas & Electric/Northwestern Energy-726.95, Water & Sewer/City of Mitchell-29.00, Pest Control/Premier Pest Control-50.00, Buildings/Ron's Bicycle & Locksmith-82.50, Minor Equipment-Menards-110.93; **VETERAN'S:** Travel & Conf/Debra Emme-15.96; **CO COORD:** Website Fees/Bruce Mastel-26.25; **SHERIFF:** Professional Services/Dakota Data Shred-95.20, Tim's Towing-150.00, Oil Changes/Lube Rangers-102.98, Car Wash/Mega Wash-210.00, Prisoner Transport/Pennington County Jail-162.35; **JAIL:** Medicine/Avera Queen of Peace Hosp-2,017.44, Stephen Gullings DDS-142.00, James Valley Imaging-57.81, Mitchell Regional Ambulance-1,192.00, Office Supplies/Standard & Assoc-675.00, Jail Supplies/A-Ox Welding Supply-17.99, Jones

Supplies-194.22, Laundry Supplies-Ameripride Services-300.15, Kitchen Supplies/CWD Aberdeen-215.78, Jones Supplies-322.17, Prisoner Food/CBM-7,658.59, Travel/Civic Research Institute-179.95, Water Softener/Darrington Water-45.00, Vehicle Maint/Mega Wash-250.00, Inmate Services/Reliance Telephone-2,000.00; **JUV DET:** Medicine/Minnehaha Co Regional-222.77, Detention/Lutheran Social Services-5,024.16, Minnehaha Co Regional-17,727.60; **WELFARE:** Avera Queen of Peace Hosp-3,833.15; **CADC:** Stepping Stones/CADC Stepping Stones-1,500.00; **DAKOTA MENTAL HEALTH:** Dakota Counseling-1,750.00; **MENTAL ILL:** Committals/Douglas Papendick-282.00, Hearings/Avera Mckennan Hosp-699.50, Mark Katterhagen-15.00, Darcy Lockwood-15.00, Lucy M Lewno-164.97, Yankton CO Treasurer-118.75, Yankton Sheriff's Off-50.00; **FAIRGRND:** Pest Control/Premier Pest Control-40.00; **CO EXTENSION:** Utilities/Centurylink-84.46; **WEED:** Supplies/Crop Production Serv-4,770.00; **PLAN & ZONING:** Publishing/Daily Republic-37.06; **HIWAY:** Repairs & Maint/Boyer Trucks-28.32, Butler Machinery-611.57, Gasoline & Fuel/Cubby's-59.89, Utilities/Northwestern Energy-561.64, Projects/Civil Design-13,570.00; **EM MGT:** Travel & Conf/Mark Jenniges-160.00, Quality Inn-360.00, Utilities-Centurylink-26.84, Northwestern Energy-111.39.

REVIEW OF 2019 BUDGET REQUESTS

The commissioners continued their review of the 2019 budget requests.

ADJOURN

At 11:37 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for June 26th, 2018, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost