

**April 10, 2018**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Kiner, second by Claggett to approve the minutes from the April 3, 2018 meeting. All members voted aye. Motion carried.

**RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT**

At 9:15 a.m., motion by Reider, second by Claggett to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

**ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS**

At 12:51 p.m., motion by Reider, second by Claggett to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

**APPROVE PLATS**

Motion by Reider, second by Claggett to approve a Plat of Lot A-1, a Subdivision of Lot A of Maeschen's Addition, in the NW ¼ of Section 33, T 101 N, R 61 W of the 5<sup>th</sup> P.M., Davison County, SD. All members voted aye. Motion carried.

Motion by Reider, second by Claggett to approve a Plat of Lots 1, 2, 3 and 4, Block 1 of Powderhorn Subdivision and Longhorn Court in the SW ¼ of Section 24, T 103 N, R 61 W of the 5<sup>th</sup> P.M., Davison County, SD. All members voted aye. Motion carried.

Motion by Claggett, second by Weitala to approve a Plat of Schmig Tract 1 in the S ½ of the S ½ of the SE ¼ of Section 11, T 103 N, R 60 W of the 5<sup>th</sup> P.M., Davison County, SD. All members voted aye. Motion carried.

Motion by Claggett, second by Reider to approve a Plat of Gukeisen's First Addition, an Addition in the NE ¼ of Section 33, T 102 N, R 60 W of the 5<sup>th</sup> P.M., Davison County, SD. All members voted aye. Motion carried.

**APPROVE FEDERAL OVERTIME GRANT APPLICATION**

At the request of Sheriff Brink, motion by Weitala, second by Reider, to grant approval for application for the Federal Overtime Grant through the National Highway Transportation Safety Administration. All members voted aye. Motion carried.

**GRANT PERMISSION FOR SHERIFF AND CORRECTIONS ADMINISTRATOR**

At the request of Sheriff Brink, motion by Reider, second by Claggett to grant permission for Sheriff Brink and Corrections Administrator Radel to work under the Federal Overtime Grant program administered through the National Highway Transportation Safety Administration. All members voted aye. Motion carried.

## **RECESS BOARD OF COMMISSIONERS/CONVENE 2018 COUNTY BOARD OF EQUALIZATION**

Motion by Weitala, second by Reider to recess Board of Commissioners and convene 2018 County Board of Equalization. All members voted aye. Motion carried.

## **ELECT CHAIRPERSON**

Auditor Kiepke called for nominations for the 2018 Chairperson of the Davison County Board of Equalization. Motion by Reider, second by Bode to nominate Commissioner Weitala as Chairperson.

Auditor Kiepke called for additional nominations. There being no further nominations, motion by Reider, second by Bode for nominations to cease and a unanimous ballot be cast for Commissioner Weitala as 2018 Chairperson of the Davison County Board of Equalization. All members voted aye. Motion carried.

## **ELECT VICE-CHAIRPERSON**

Auditor Kiepke called for nominations for the 2018 Vice-Chairperson of the Davison County Board of Equalization. Motion by Bode, second by Weitala to nominate Commissioner Reider as Vice-Chairperson.

Auditor Kiepke called for any additional nominations. There being no further nominations, motion by Bode, second by Weitala for nominations to cease and a unanimous ballot be cast for Commissioner Reider as 2018 Vice-Chairperson of the Davison County Board of Equalization. All members present voted aye. Motion carried.

## **CHAIRPERSON TAKES OVER MEETING**

Commissioner Weitala took over the Davison County Board of Equalization meeting as Chairperson and continued on with the remainder of the day's business.

## **ADMINISTER OATHS**

It was acknowledged that oaths were administered last week by Auditor Kiepke to the Davison County Board of Equalization members Bode, Weitala, Claggett, Kiner and Reider.

## **ACCEPT ASSESSMENT ROLLS**

Motion by Claggett, second by Kiner to accept the Davison County assessment rolls. All members voted aye. Motion carried.

## **CORRECT ERRORS/NECESSARY CHANGES**

Motion by Kiner, second by Bode to authorize Director of Equalization Goetsch to correct errors and make the necessary changes as needed. All members voted aye. Motion carried.

## **ACKNOWLEDGE PARAPLEGIC EXEMPTIONS**

Motion by Bode, second by Claggett to acknowledge the paraplegic exemptions. All members voted aye. Motion carried.

## **ACKNOWLEDGE DISABLED VETERAN’S EXEMPTIONS**

Motion by Reider, second by Claggett to acknowledge the disabled veteran’s exemptions. All members voted aye. Motion carried.

## **ACKNOWLEDGE RENEWABLE ENERGY RESOURCE CREDITS**

As an application is no longer required, motion by Claggett, second by Bode to acknowledge the Renewable Energy Resource credits. All members voted aye. Motion carried.

## **ACKNOWLEDGE DISCRETIONARY INFORMATION**

The commissioners acknowledged the total parcels subject to discretionary is \$52,267,090, the total deducted for discretionary was \$26,395,065.

## **ACKNOWLEDGE AG EXEMPTIONS**

The commissioners acknowledged 389 parcels that qualify for an AG exemption.

## **ACKNOWLEDGE ELDERLY ASSESSMENTS AND DISABILITY TAX FREEZE**

As per the request of Treasurer Gunkel, motion by Reider, second by Bode to instruct the Director of Equalization to change the value of all properties approved by the Treasurer for the assessment freeze to the “freeze value”. All members voted aye. Motion carried.

## **ACKNOWLEDGE HISTORICAL EXEMPTIONS**

The commissioners acknowledged three historical exemptions within the City of Mitchell, which have an eight-year moratorium. These properties include Whittier Lofts located at 410 West 2<sup>nd</sup> Ave., Glenna & Timothy Horton Revocable Trust known as the WS Hill House located at 520 East 6<sup>th</sup> Ave. and Sabers Property located at 217 North Main St.

## **APPROVE NEW TAX EXEMPT APPLICATIONS**

Motion by Claggett, second by Kiner to approve the following new applications for exempt status. All members voted aye. Motion carried.

Zion Lutheran Church UAC of Mitchell parcel number 15110-03200-00500 – 100%  
Zion Lutheran Church UAC of Mitchell parcel number 15110-03200-00600 – 100%  
Zion Lutheran Church UAC of Mitchell parcel number 15110-03200-00700 – 100%  
Zion Lutheran Church UAC of Mitchell parcel number 15440-00500-00600 – 100%  
Resurrection Lutheran Church parcel number 15162-00000-00100 – 100%

Motion by Reider, second by Kiner to approve the following new application for exempt status that was receive late. All members voted aye. Motion carried.

Mt. Vernon Senior Citizens parcel number 14480-00700-01200 – 100%

## **DENY EXEMPT STATUS APPLICATIONS**

Motion by Claggett, second by Kiner to deny the following exempt status application. All members voted aye. Motion carried.

Mitchell Regional Habitat for Humanity, parcel number 15860-02100-00100, as the property was sold so no longer qualifies for exempt status.

Motion by Claggett, second by Kiner to deny the following exempt status application. All members voted aye. Motion carried.

Zion Lutheran Church UAC of Mitchell, parcel number 15860-02100-00100, as the property was sold so no longer qualifies for exempt status.

## **RECESS BOARD OF EQUALIZATION SINE DIE/RECONVENE BOARD OF COMMISSIONERS**

Motion by Reider, second by Claggett to recess Board of Equalization sine die and to reconvene Board of Commissioners. All members voted aye. Motion carried.

## **APPROVE PURCHASE OF MOP SINK**

At the request of Physical Plant Manager Ruml, motion by Kiner, second by Claggett to approve the purchase of a mop sink for the janitor's closet at the North Offices with a low quote of \$1,577.00 from Krohmer Plumbing, which includes parts and labor. All members voted aye. Motion carried.

## **INTO EXECUTIVE SESSION**

At 1:30 p.m., motion by Kiner, second by Reider to move into executive session to discuss personnel as per SDCL 1-25-2. All members voted aye. Motion carried.

## **OUT OF EXECUTIVE SESSION**

At 2:50 p.m., motion by Reider, second by Weitala to move out of executive session. All members voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Weitala, second by Reider to approve the following bills for payment. All members voted aye. Motion carried.

## **GENERAL FUND:**

**COMM:** Publishing/Daily Republic-2400.20, Travel & Conf/John Claggett-164.30, Cultural Endeavors/Cherrybee's Floral-56.00, Utilities/Mitchell Telecom-57.68; **ELECT:** Publishing/Daily Republic-97.85; **JUD:** Prof Fees/Dakota Counseling-936.00, Carol Johnson-34.00; **AUD:** Rentals/Microfilm Imaging Sys-147.00, Supplies/SD Secretary of State-30.00, Utilities/Susan Kiepke-50.00, Mitchell Telecom-57.67, Mainframe Program/Software Services-360.00; **TREAS:** Utilities/Christie Gunkel-50.00, Mitchell Telecom-116.33, Mainframe Support/Software Services-40.00; **STATES ATTY:** Prof Fees/James D Taylor P.C-4043.33, Medical/Prof Fees/Avera Mckennan-1440.82, Avera Queen of Peace-420.00, Repairs & Maint/A & B Business Solutions-86.10, Dakota Data Shred-46.50, Travel & Conf/Jim Miskimins-1533.41, Utilities/Mitchell Telecom-126.80, Book/West Payment Center-424.80; **CRT APPTED ATTY:** Crt Appted Atty/Ashley Anson-

947.42, Computer Forensic-3540.00, Larson and Nipe-2097.73, Maule Law Office-2480.85, Morgan, Theeler LLP-5084.20, Douglas Papendick-966.80, Tinan & Smith-1366.49, Wantoch Law Office-1105.05, Catastrophic Legal/SD Assoc of Co Commission-6842.00; **ABUSE & NEGLECTED CHILD:** CASA/First Circuit CASA-1500.00; **PUB SFTY BLDG:** Repairs/Campbell Supply-10.50, Garbage/Miedema Sanitation-130.00, Phone/Roger Collins-50.00; **CRTHOUSE:** Repairs & Maint/Campbell Supply-48.50, Golden West-75.00, Santel Communications-45.00, Scott Supply Co-85.07, Cable TV/Mitchell Telecom-78.12, Garbage/Miedema Sanitation-88.00, Phone/Dennis Bruske-50.00; **DOE:** Salary/SD Dept of Labor-3323.00, Publishing/Daily Republic-747.18, Utilities/Blake Biggerstaff-50.00, Kathy Goetsch-50.00, Jon Horton-50.00, Mitchell Telecom-118.88, Tanner Stunes-50.00, Carla Wittstruck-50.00, Software Services-Software Services-460.00; **ROD:** Rentals/Bureau of Administration-20.52, Microfilm Imaging Sys-495.00, Microfilm Supplies/Bureau of Administration-140.05, Utilities/Mitchell Telecom-131.32; **NORTH OFF:** Repairs/Campbell Supply-39.38, Golden West-89.97, Garbage/Miedema Sanitation-72.00, Phones/Mitchell Telecom-82.34; **VET:** Utilities/Craig Bennett-50.00, Mitchell Telecom-159.06; **CO COORD:** IT Contract/Software Services-80.00, Tech Solutions-9675.00, Postage/Qualified Presort-758.84, Postage Meter Fees/Qualified Presort-226.67, Copy Machine Maint/A & B Business Solutions-64.42; **SHERIFF:** Utilities/Mitchell Telecom-667.32, Cellular Service/Kathye Fouberg-50.00, Josh Peterson-50.00; **JAIL:** Medicine/Avera Queen of Peace-2624.65, Jail Supplies/County Fair-51.05, Jones Supplies-192.62, Kitchen Supplies/Jones Supplies-65.50, Prisoner Food/CBM-4174.53, Travel/First Bankcard-89.00, Cable TV/Mitchell Telecom-78.12, Water Softener/Darrington Water-45.00, Contracts/Medical Waste Transport-164.72, Minor Equip/Galls-Lexington-879.70, Inmate Services/Reliance Telephone-2000.00; **WELFARE:** Utilities/Dawn Grissom-50.00, Mitchell Telecom-122.12; **MENTAL ILL:** Committals/Douglas Papendick-573.40, Hearings/Harmelink, Fox, Ravensborg-180.02, Mark Katterhagen-36.00, Darcy Lockwood-36.00, Lucy M Lewno-446.19, Gary Mikelson-265.46, Dean Schaefer-102.00, Yankton Sheriff's Office-50.00; **FAIRGRND:** Repairs & Maint/Santel Communications-40.00, Garbage/Miedema Sanitation-120.00; **CO EXTENSION:** Postage/Qualified Presort-36.28, Supplies/JobHQ-360.50, Travel & Conf/Autumn Hofer-40.57, Utilities/Bureau of Administration-43.49, Midcontinent-75.00 ; **WEED:** Repairs/American Garage Door Co-260.67, Utilities/Mitchell Telecom-115.54; **PLAN & ZONING:** Supplies/Menards-115.01; **HIWAY:** Repairs & Maint/A&G Diesel-30.33, Carquest of Mitchell-477.14, Dakota Fluid Power-299.74, Interstate Tire & Auto-650.00, Mitchell Iron & Supply-131.37, Sturdevant's-7.21, Wheelco Truck & Trailer-8.94, Supplies & Materials/A-OX-434.87, Carquest of Mitchell-580.54, Dept of Revenue-16.20, Elite Business Systems-52.12, Truenorth Steel-3638.96, Mitchell Iron & Supply-8.90, Mueller Lumber-106.37, Transource-15.03, Sturdevant's-54.12, Wheelco-590.12, Utilities/City of Mt Vernon/71.22, Miedema Sanitation-72.00, Mitchell Telecom-193.66, Santel Communications-41.03, Signage & Materials/Mueller Lumber-18.99, Projects/Industrial Builders-93512.75, Gravel/Reginald Faber Jr-27000.00; **EM MGT:** Repairs & Maint/TMA Mitchell-104.39, Supplies/Menards-54.94, Utilities/Jeff Bathke-50.00, Bureau of Administration-.14, Golden West-89.85, Mitchell Telecom-79.41.

## **PAYROLL FOR THE MONTH OF MARCH**

Commissioner-\$9,699.00, Auditor-\$18,284.99, Treasurer-\$14,770.78, State's Attorney-\$34,736.45, Public Safety Building-\$12,788.37, Gen. Government Building-\$4,118.63, Director of Equalization-\$41,871.17, Register of Deeds-\$17,026.37, North Offices-\$5,565.10, Veterans' Services-\$6,555.90, County Coordinator-\$675.90, 24/7 Program-\$6,986.10, Sheriff-\$53,392.36, County Jail-\$124,951.53, Coroner-\$1,000.00, Juvenile Detention-\$572.29, Emergency Management-\$7,624.98, County Road & Bridge-\$62,519.62, Welfare-\$5,010.30, Community Health Nurses-\$4,808.60, WIC-\$4,303.74, Fairgrounds-\$4,488.64, Extension-\$3,869.83, Weed Control-\$3,122.07, Planning/Zoning-\$5,106.63.

## **DENY WELFARE**

As per the recommendation of Welfare Director Grissom, motion by Reider, second by Claggett to deny claim #18-5997, #18-6203 and #18-7201 pursuant to SDCL 28-13-33 prior approval required for non-emergency admissions. All members voted aye. Motion carried.

**APPROVE TIMESHEETS**

Motion by Claggett, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

**APPROVE AUDITOR’S ACCOUNT WITH TREASURER**

Motion by Weitala, second by Kiner to approve the March 2018 Auditor’s Account with the Treasurer in the amount of \$6,210,339.23. All members voted aye. Motion carried.

**GRANT SPECIAL PERMISSION FOR COURTHOUSE ENTRANCE**

Motion by Claggett, second by Reider to grant special permission for Patti Guthrie or Software Services to utilize the Courthouse after hours on April 13 and 14, 2018, with no supervision. All members voted aye. Motion carried.

**ADJOURN**

At 2:52 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for April 17<sup>th</sup>, 2018, at 9:00 a.m.

**ATTEST**

\_\_\_\_\_  
Susan Kiepke, Auditor

\_\_\_\_\_  
Brenda Bode, Chairperson

Publish Once  
Approximate Cost