

December 5, 2017

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Kiner, Weitala, Bode. Absent Reider. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Kiner, second by Claggett to approve the minutes from the November 28, 2017 meeting. All members present voted aye. Motion carried.

AMEND AGENDA

Motion by Kiner, second by Claggett to amend the agenda to include advertising for the Veteran's Service Officer position. All members present voted aye. Motion carried.

DISCUSSION

Chairperson Bode brought up flag retirement. She said there was a pamphlet provided by NACO regarding boxes that could be ordered. Auditor Kiepke thought she had heard one of the service organizations in town took care of flag retirement. Auditor Kiepke will check into it.

Chairperson Bode brought up the Breast Feeding friendly initiative. She asked Auditor Kiepke to move forward with the initiative.

INTO EXECUTIVE SESSION

At the request of Director of Equalization Goetsch, as per SDCL 1-25-2, at 9:18 a.m., motion by Weitala, second by Kiner to move into executive session to discuss personnel. All members present voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 10:00 a.m., motion by Claggett second by Kiner to move out of executive session. All members present voted aye. Motion carried.

ADVERTISE FOR DIRECTOR OF EQUALIZATION OFFICE POSITIONS

At the request of Director of Equalization Goetsch, motion by Claggett, second by Weitala to allow Goetsch to advertise for an Administrative I position and Administrative II position with the wages being set according to the 2018 schedule. All members present voted aye. Motion carried.

DISCUSSION REGARDING LAST MEETING OF 2017/FIRST MEETING OF 2018

Commissioners discussed the Chair position for 2018. Although there was not a vote taken, the consensus showed favoritism towards Commissioner Bode.

Committee appointments for 2018 were reviewed and several changes were suggested. Auditor Kiepke noted the changes and will carry them forward.

The commissioners reviewed the budget as of the end of November. There are several budgets that will need contingency transfers prior to the year ending 2017.

At the request of Auditor Kiepke, the commissioners reviewed election worker pay. Auditor Kiepke suggested removing the \$10.00 stipend for cell phones as it was put in place before everybody had a cell phone and it was difficult to get ahold of polling places.

Chairperson Bode reported that former 4-H Youth Advisor Amber Erickson is now in the position that will work through the hiring process for that same position. Bode suggested the position of 4-H Youth Advisor gets a bit challenging for a new person because Hanson County 4-H does things completely different than Davison County 4-H.

Chairperson Bode also reported that Jerry Axsom will be working with the County in relation to the Fairgrounds facility.

Chairperson Bode noted that County offices will be closed Tuesday, December 26, 2017 due to Christmas falling on a Monday and the County Employee Policy Manual states the County will do whatever the State does.

APPROVE BILLS

Motion by Kiner, second by Claggett to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

JUD: Jurors-336.96, Prof Fees/Avera Medical Grp-8930.00; **AUD:** Supplies/Mcleod's-290.86, Tech Solutions-349.00, Utilities/Susan Kiepke-50.00; **TREAS:** State MV Supplies/Mcleod's-13.75, Tech Solutions-169.00, Utilities/Christie Gunkel-50.00; **STATES ATTNY:** Prof Fees/Yellow Robe Consulting-1500.00, Medical Prof Fees/Avera McKennan-1409.28; **INDIGENT DEFEND:** Third Party Bill/Moran, Theeler-3092.60, Douglas Papendick-793.10, CAA Contracts/Stiles, Papendick & Kiner-137.75; **A&N CHILD:** A&N Child/Morgan, Theeler-4032.80; **PUBLIC SFTY BLDG:** Repairs/American Garage Door-37.00, Supplies/Jones Supplies-144.41, Menards-41.91, Gas-Fuel/Meyers Oil-289.49, Gas & Electr/Northwestern Energy-6477.82, Phone/Roger Collins-50.00, Bldgs/Menards-89.97; **COURTHOUSE:** Repairs & Maint/Campbell Supply-9.49, Golden West-100.00, Supplies/Jones Supplies-173.80, Menards-85.87, Gas-Fuel/Meyers Oil-21.08, Water & Sewer/City of Mitchell-77.55, Phone/Dennis Bruske-50.00, Minor Equip/Honda of Mitchell-254.99; **DOE:** Assess Notices/First Bankcard-29.00, Gas/Meyers Oil-282.46, Travel & Conf/First Bankcard-246.19, Dues/IAAO-190.00; **NORTH OFFICE:** Repairs/Campbell Supply-11.97, Supplies/Jones Supplies-129.30, Menards-47.79, Minor Equip/Campbell Supply-44.00; **VET:** Supplies/Mcleod's-424.08, Utilities/Debra Emme-50.00; **CNTY COORD:** IT Contract/Tech Solutions-2700.00, Paper/Brown & Saenger-284.52, Copy Machine Maint/Elite Business Systems-44.64; **SHERIFF:** Prof Services/Dale's A-1 Transmission-150.00, Radio & Equip Repair/B&L Communications-888.60, Office Supplies/Brown & Saenger-492.36, First Bankcard-38.36, Gas-Patrol Car/First Bankcard-37.01, Meyers Oil-1892.52, Uniforms/Charlie's Shoe Repair-12.50, Field Supplies/Galls LLC-132.74, Travel & Conf/First Bankcard-57.00, Cell Service/Kathye Fouberg-50.00, Josh

Peterson-50.00, Minor Equip/First Bankcard-474.11; **JAIL:** 2584.86, James Valley Imaging-27.77, Jail Supplies/Moore Medical-317.75, Kitchen Supplies/Jones Supplies-192.75, Prisoner Food/CBM Managed Services-3941.96, Contracts/Hard Drive Outlet-128.15, Minor Equip/First Bankcard-129.00, Moore Medical-69.99, Vehicle Maint/Meyers Oil-634.35; **WELF:** Travel/Dawn Grissom-10.08, Utilities/Dawn Grissom-50.00; **MENTAL ILLNESS:** Committal/Douglas Papendick-94.00; **FAIRGRND:** Supplies/Jones Supplies-30.00, Gasoline-Fuel/Meyers Oil-127.49, Gas-Electricity/Northwestern-1970.87; **EXT:** Supplies/Shop 4H-253.38, Utilities/Northwestern Energy-260.11; **WEED:** Travel & Conf/SD Association of Weed & Pest-50.00; **HIWAY:** Prof Fees/D-Ware-2750.00, Repairs & Maint/Iverson's-287.65, Supplies & Materials/Tractor Supply-179.40, Gasoline-Fuel/Meyers Oil-14662.07, Utilities/Northwestern Energy-172.27, Signage & Materials/D-Ware-1500.00; **EM MGT:** Fuel/Meyers Oil-483.93, Utilities/Jeff Bathke-50.00

APPROVE TIMESHEETS

Motion by Claggett, second by Weitala to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Kiner, second by Claggett to acknowledge volunteers for the month of December 2017. The full list may be found on file in the Davison County Auditor's office. All members present voted aye. Motion carried.

SIGN AGREEMENT WITH SD DEPARTMENT OF HEALTH

Motion by Claggett, second by Kiner to sign an agreement with the SD Department of Health for Provisions of Community Health Services for the year 2018 at a rate of \$13,390, to be paid quarterly. All members present voted aye. Motion carried.

ADVERTISE FOR VSO

Motion by Claggett, second by Kiner to authorize Auditor Kiepke to advertise for a Veteran's Service Officer for Davison County, with the closing date to be December 29, 2017. All members present voted aye. Motion carried.

ADJOURN

At 10:35 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for December 19th, 2017, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost