

October 10, 2017

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Kiner, Reider, Bode. Absent Weitala Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Kiner, second by Claggett to approve the minutes from the September 26, 2017 meeting. All members present voted aye. Motion carried.

REPORT

Flood Plane Coordinator Bathke reported there will be a Webinar concerning the Flood Plane in Davison County on October 25th, 2017 at 9:30 a.m., which may be viewed in the Emergency Management conference room.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:15 a.m., motion by Kiner, second by Claggett to recess Board of Commissioners and convene Board of Adjustment. All members present voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:25 a.m., motion by Reider, second by Kiner to adjourn Board of Adjustment and reconvene Board of Commissioners. All members present voted aye. Motion carried.

APPROVE PLATS

Motion by Claggett, second by Kiner to approve a Plat of Lots 1, 2, 3, and 4 of Frank's Addition in the E 974.4 Feet of the W 1772.4 Feet of the S 718.2 Feet in the S ½ of Section 14, T 103 N, R 62 W of the 5th P.M., Davison County, South Dakota. All members present voted aye. Motion carried.

Motion by Kiner, second by Claggett to approve a Plat of Lot 1 of WMH Addition in the SE ¼ of Section 14, T 101 N, R 61 W of the 5th P.M., Davison County, South Dakota. All members present voted aye. Motion carried.

DENY WELFARE CLAIMS

As per the recommendation of Welfare Director Grissom, motion by Claggett, second by Kiner to deny the following welfare claims; claim #17-9783, #17-3603, #17-4379, #17-9404, #17-7627, #17-5858, #17-6024 and #17-7514 pursuant to SDCL 28-13; claim #17-2533 pursuant to SDCL 28-13-34.1 notice of emergency hospitalization must be sent to the county within 15 days. All members present voted aye. Motion carried.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Claggett, second by Reider to approve the September 2017 Auditor's Account with the Treasurer in the amount of \$4,854,320.98. All members present voted aye. Motion carried.

APPROVE PROBATIONARY WAGE INCREASE

As per the request of Treasurer Gunkel, motion by Reider, second by Claggett to approve a \$.50 wage increase for Deputy Treasurer Tonya Ford, effective October 9, 2017, as she has successfully completed her six-month probationary period. All members present voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Claggett, second by Reider to acknowledge volunteers for the month of October 2017. The full list may be found on file in the Auditor's office. All members present voted aye. Motion carried.

APPROVE ACCEPTANCE OF HIGHWAY SAFETY GRANT

At the request of Sheriff's Deputy Harr, motion by Reider, second by Kiner to approve the acceptance of the FFY 2018 Highway Safety Project Agreement Office of Highway Safety grant in the amount of \$15,000. All members present voted aye. Motion carried.

SUPPLEMENT SHERIFF'S BUDGET

Motion by Reider, second by Kiner to supplement the Sheriff's budget Repairs-Patrol Car line (4252/211) in the amount of \$145.42 received from Claims Associates, Inc. for a windshield repair. All members present voted aye. Motion carried.

SUPPLEMENT EMERGENCY MANAGEMENT BUDGET

Motion by Reider, second by Claggett to supplement the Emergency Management budget Emergency Accumulation line (4291/226) in the amount of \$29,402.77 received from the State of South Dakota for the Emergency Management Performance grant. All members present voted aye. Motion carried.

APPROVE UPDATED FIVE-YEAR HIGHWAY PLAN

Motion by Reider, second by Claggett to approve the updated Five-Year Davison County Highway Plan. The plan may be found on file in the Davison County Auditor's office or at the Davison County Highway shop. All members present voted aye. Motion carried.

CULVERT REQUEST

Rex Balcolm appeared before the Board to talk about a culvert he wishes to install. He said he needs to install the culvert to meet County requirements. He purchased a plastic culvert from Menards. However, he was told by Highway Superintendent Weinberg that a plastic culvert doesn't meet criteria set by the County, which is for galvanized or concrete pipe 18" in diameter. Mr. Balcolm doesn't understand why if the land owner is responsible for the expense, they can't install the culvert they choose, especially when he feels the culvert he purchased exceeds criteria.

The Davison County Approach permits site SDCL 31-24-6 which, in part, states that no entrance may be constructed until the landowner has obtained a permit from the authority whose duty it is to maintain the highway for the construction of the entrance. The entrance shall be constructed in accordance with plans approved by the authority. The authority shall fix the width and location of the entrance and the entrance shall be constructed in accordance therewith.

INTRODUCTIONS

Dana Sandine introduced herself as the Region Six Office of Community Health Manager. She began her duties August 9, 2016. She then introduced Alex Loes as the new Region Six Dietitian effective August 9, 2017.

APPROVE NEW HIRES

Motion by Reider, second by Claggett to approve the hire of Marcy VanZee, effective October 10, 2017 at a rate of \$13.52, as the 16 hour per week secretarial position with the County and 24 hour per week position with the State. All members present voted aye. Motion carried.

At the request of Corrections Administrator Radel, motion by Kiner, second by Claggett to approve the hire of Lance Bryant and Grace Forbes as part-time Corrections Officers each at a rate of \$16.12 with a \$.50 probationary wage increase after successful completion of their training period. All members present voted aye. Motion carried.

At the request of Corrections Administrator Radel, motion by Claggett, second by Kiner to approve the hire of Lisa Kampshoff as a full-time Corrections Officer at a rate of \$16.62, as she has relevant prior experience, with a \$.50 probationary wage increase after successful completion of her training period. All members present voted aye. Motion carried.

APPROVE PROBATIONARY WAGE INCREASES

Motion by Kiner, second by Reider to approve \$.50 probationary wage increases for Travis Sedlmeier and Ryan Thornton as they have both completed their training periods. All members present voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Reider, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

APPROVE BILLS

Motion by Reider, second by Claggett to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

ELECT: Postage/First Bankcard-170.00; **AUD:** Travel & Conf/Susan Kiepke-336.24, Utilities/Susan Kiepke-50.00; **TREAS:** Passport Postage/First Bankcard-86.45, Utilities/Christie Gunkel-50.00; **STATES ATTY:** Dues/Supreme Court of SD-290.00; **PUBLIC SFTY BLDG:** Supplies/First Bankcard-17.09, Gas & Elect/Northwestern Energy-6884.51, Phone/Roger Collins-50.00; **COURTHOUSE:** Repairs & Maint/First Bankcard-50.20, Water & Sewer/City of Mitchell-585.95, Phone/Dennis Bruske-50.00, Bldgs/Menards-17.66;

DOE: Assess Notices/First Bankcard-29.00; **ROD:** Rentals/Microfilm Imaging Systems-460.00, Supplies/Brown & Saenger-37.94; **NORTH OFFICE:** Supplies/Menards-48.89, Phones/First Bankcard-13.03; **COUNTY COORD:** Copy Machine Maint/Elite Business Systems-29.59; **SHERIFF:** Cell Service/Kathye Fouberg-50.00, Josh Peterson-50.00; **JAIL:** Jail Supp/Bob Barker Co-158.72, Prisoner Food/CBM Managed Services-4143.72, Travel/Zuercher Technologies-250.00, Contracts/Hard Drive Outlet-90.48, Inmate Services/Swanson Services Corp-4.83; **WELF:** Travel/Dawn Grissom-10.08, Utilities/Dawn Grissom-50.00; **FAIRGRND:** Gas & Elect/Northwestern Energy-854.64; **EXT:** Utilities/Northwestern Energy-278.96; **WEED:** Utilities/City of Mitchell-3.00; **HIWAY:** Repairs & Maint/Dockendorf Equipment-323.71, Supplies & Materials/Fastenal Company-11.75, Utilities/City of Mitchell-32.20, Northwestern Energy-78.68; **EM MGT:** Travel & Conf/Jeff Bathke-113.00, Utilities/Jeff Bathke-50.00; **COMM:** Work Well/Black Hills Spec Services-90.00; **COMM:** Travel & Conf/Best Western Ramkota-775.92, Brenda Bode-303.40, John Claggett-274.34, Randy Reider-301.30, Utilities/Mitchell Telecom-57.74; **JUDICIAL:** Prof Fees/Carol Johnson-34.20, Stephanie Moen & Assoc-816.90; **AUD:** Rentals/Microfilm Imaging Sys-147.00, Supplies/CNA Surety-50.00, Mcleod's-17.90, Travel & Conf/Rushmore Plaza-384.93, Utilities/Mitchell Telecom-57.74; **TREAS:** Supplies/Mcleod's-176.80, Tech Solutions-124.00, State MV Supplies/Tech Solutions-124.00, Travel & Conf/Rushmore Plaza-384.93, Utilities/Mitchell Telecom-115.45; **STATES ATTY:** Prof Fees/Avera McKennan-9.44, Repairs & Maint/A&B Business-62.88, Utilities/Mitchell Telecom-128.17; **INDIGENT DEFEND:** Third Party Bill/Larson and Nipe-183.30, Morgan,Theeler-1043.40, Wantoch Law Office-300.80, CAA/Indigent Contracts/Douglas Papendick-134.00, Randolph Stiles-244.00; **A&N CHILD:** A&N Child/Wantoch Law Office-5297.45; **PUBLIC SFTY BLDG:** Elevator Serv/Schumacher Elevator Co-925.50, Bldgs/Muth Electric-231.00, Minor Equip/Campbell Supply-209.98; **COURTHOUSE:** Repairs & Maint/Honda of Mitchell-21.47, Muth Electric-53.58, Santel-45.00, Cable TV/Mitchell Telecom-72.88; **DOE:** Supplies/Brown & Saenger-574.10, Menards-258.00, Shopko-49.98, Utilities/Mitchell Telecom-117.60; **ROD:** Supplies/Brown & Saenger-18.68, Utilities/Mitchell Telecom-120.25; **NORTH OFFICE:** Phones/Mitchell Telecom-82.44, Bldgs/Muth Electric-232.00; **VET:** Utilities/Mitchell Telecom-158.57; **CNTY COORD:** Postage/Qualified Presort-590.12, Postage Meter/Qualified Presort-202.83, Paper/Brown & Saenger-284.52, Copy Machine Maint/A&B Business-58.56; **SHERIFF:** Prof Services/First Bankcard-31.19, Tires/TMA Mitchell-595.00, Car Wash/Mega Wash-90.00, Office Supp/Brown & Saenger-256.34, County Fair-6.00, Gas-Patrol Car/First Bankcard-749.53, Field Supp/Mcleod's-69.00, Travel & Conf/First Bankcard-213.00, Training/First Bankcard-500.00, Utilities/Mitchell Telecom-677.25, Cell Service/Verizon-320.12, Minor Equip/First Bankcard-49.95; **JAIL:** Medicine/Avera QOP-3302.68, County Fair-105.75, First Bankcard-35.94, Stephen Gullings DDS-82.00, James Valley Imaging-515.76, Fed Inmate Medical/Mitchell Clinic-150.00, Equip Repair/Arctic Refridgeration-314.13, Office Supp/Davison Co Jail-28.50, Jail Supp/County Fair-32.81, Laundry Supp/Ameripride-217.80, Jones Supp-100.76, Kitchen Supp/CWD Aberdeen-243.24, Jones Supplies-366.35, Uniforms/Al's Engraving-13.00, Galls Sioux Falls-79.98, Prisoner Food/CBM Managed Services-4163.92, Travel/Civic Research Institute-149.95, First Bankcard-213.00, Cable TV/Mitchell Telecom-72.88, Water Softener/Darrington Water-45.00, Minor Equip/First Bankcard-133.85, Vehicle Maint/First Bankcard-161.43, Inmate Services/Swanson Services-1.03; **JUV DET:** Detention/Minnehaha Co Regional-2860.00; **WELF:** Hospital/Avera QOP-15477.74, Hospital/Robert Nelson-4139.65, Supplies/Mcleod's-101.00, Utilities/Mitchell Telecom-121.58; **COMM HEALTH NURSE:** Expend/Jenna Auch-50.00; **MENTALLY HANDIC:** Handicapped/Dakotabilities-540.00; **CADC:** Stepping Stones/Community Alcohol Drug-1500.00; **DAKOTA MENTAL HEALTH:** Dakota Counsel Institute/Dakota Counseling-1750.00; **MENTAL ILLNESS:** Committals/Douglas Papendick-564.00, Hearings/Avera Medical Grp-339.59, Brevik Law Office-414.66, Mark Katterhagen-66.00, David Knoff-45.00, Lewis & Clark-1280.00, Lincoln Co Treas-303.09, Darcy Lockwood-66.00, Lucy Lewno-553.63, Dean Schaefer-624.00, Yankton Sheriff-150.00; **EXT:** Postage/Qualified Presort-10.95, Supplies/A&B Business-439.92; **SOIL CONSERV DIST:** Prof Fee/Davison County Soil-6250.00; **WEED:** Repairs/Carquest of Mitchell-413.97, Sturdevant's-168.78, Utilities/Mitchell Telecom-95.73; **INDUST DEVELOP:** Economic Develop/Mitchell Area Develop-2500.00; **HIWAY:** Repairs & Maint/Crago Enterprises-45.00, Mitchell Iron & Supply-175.27, Productivity Plus-96.99, Scott Supply-1166.90, Sturdevant's-26.16, Wheelco Truck & Trailer-19.17, Supplies & Mat/A-Ox Welding-107.37, Bailey

Metal-242.07, Elite Business Systems-42.75, Mueller Lumber-7.98, Napa Auto Parts-15.79, Studevant's-135.40, Thunes-10.98, Wheelco Truck & Trailer-487.76, Utilities/City of Mt Vernon-70.22, Miedema Sanitation-72.00, Mitchell Telecom-207.62, Snow & Emerg/Z&S Dust Control Systems-11113.50, Patch Mix/Commercial Asphalt-5576.12, Other Projects/SD Dept of Transportation-131.93; **EM MGT:** Repairs & Maint/First Bankcard-141.99, Supplies/First Bankcard-99.59, Fuel/First Bankcard-53.93, Travel & Conf/First Bankcard-456.00, Mark Jenniges-113.00, Utilities/Golden West-89.95, Mitchell Telecom-77.66; **JAIL:** PBT Tubes/Intoximeters Inc-1875.00

STATES ATTORNEY INFORMATION

States Attorney Miskimins informed the Board that Alicia Odland has passed the SD bar exam.

Miskimins also reported that because of the efforts of Chairperson Bode to lead a collaborative effort between the County and City of Mitchell and sharing information with the school system that it appears the Mitchell Public Schools may implement a new drug prevention education program. The program, created by Heartland Family Service of Omaha, Nebraska, has a unique approach that he thinks can be very impactful for area youth. The program is university studied, so it satisfies the evidence-based standard that is applied to most potential new programs being considered. Miskimins hopes to reach out to private schools and rural schools in Davison County and that those schools might consider providing the education to their students.

There is interest by the Mitchell Public Schools and the Davison County State's Attorney's office to explore a potential collaboration to build a custom truancy program designed to meet the needs of our kids and their families. Those entities will begin work this week on their collaborative effort.

Miskimins further reported that several people from Davison County attended the first ever JDAI state conference and a juvenile justice summit coordinated by the South Dakota Unified Judicial System.

Miskimins is investigating the application process for our community to become eligible to partner with private, non-profit agencies in our community to provide services that are not currently available in Mitchell and the surrounding area. Miskimins understands that the State of South Dakota administers federal grant monies to provide social services programming that isn't currently available in this area.

APPROVE PURCHASE

At the request of States Attorney Miskimins, motion by Kiner, second by Claggett to approve the purchase of an office chair which will not exceed \$200. All members present voted aye. Motion carried.

APPROVE WEST LAW SUBSCRIPTION

Motion by Kiner, second by Claggett to approve a West Law on-line subscription, which will replace the Dakota Disc subscription, for the States Attorney's office which will run approximately \$300 per month. All members present voted aye. Motion carried.

APPROVE FULL LOAD TEST AT COURTHOUSE

At the request of Physical Plant Manager Ruml, motion by Reider, second by Kiner to approve the Five Year Full Load Test on the 2000# Otis Traction Passenger Elevator at a cost of \$3,360. All members present voted aye. Motion carried.

WELFARE QUARTERLY REPORT

Welfare Director Grissom presented the 3rd quarter of 2017 Welfare report. The report shows there is one appeal pending from 2015 with potential liability of \$9,854.58. Bills are still being received for 2016 and 2017. The full report may be found on file in the Davison County Auditor's office.

4-H YOUTH ADVISOR UPDATE

Amber Erickson, former 4-H Youth Advisor for Davison/Hanson counties, appeared before the Board to let them know that the search for a new advisor will begin shortly. The position will be posted for approximately one month. A committee will be formed, including a commissioner, to conduct interviews once the position has been closed.

Miss Erickson is assisting with the transition and will continue to help until a replacement is hired. She reported that the 4-H leaders will assist secretary Rowley any way they can.

ADJOURN

At 11:50 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for October 17th, 2017, at 9:00 a.m. The meeting will convene at the Commission Chambers but will move to the Foster Street Bridge at 10:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost