

**May 23, 2017**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Kiner, second by Claggett to approve the minutes from the May 16, 2017 meeting. All members voted aye. Motion carried.

**DISCUSSION**

Auditor Kiepke gave a brief report on the Elected Officials Spring Workshop. She said the sessions were very good, particularly the one presented by Denise Truckenmiller of Struck consulting. It had to do primarily with leaders and customer service.

**APPROVE VIDEO SURVEILLANCE UPGRADE PLANS AND SPECIFICATIONS**

Motion by Kiner, second by Claggett to approve the Video Surveillance Upgrade Plans and Specifications for the Davison County Jail presented by Larry Thompson and Eric Rajchel of Vantage Point Solutions so they may begin acquiring bids for the project. All members voted aye. Motion carried.

**SURPLUS TRACTOR**

Motion by Weitala, second by Kiner to surplus a 1999 Ford New Holland Tractor Model #TS110, Serial #098533B. All members voted aye. Motion carried.

**APPROVE TIMESHEETS**

Motion by Weitala, second by Reider to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

**RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT**

At 9:45 a.m., motion by Kiner, second by Claggett to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

**ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS**

At 9:51 a.m., motion by Reider, second by Kiner to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

**APPROVE PLATS**

Motion by Kiner, second by Reider to approve a Plat of Tract 1 and Tract 2 of BSD Addition in the W ½ of the SW ¼ and in the SE ¼ of the SE ¼ of Section 27; and in the SW ¼, the NE ¼, and the NW ¼ of Section 34; T 104 N, R 60 W of the 5<sup>th</sup> P.M., Davison County, South Dakota. All members voted aye. Motion carried.

Motion by Claggett, second by Weitala to approve a Plat of Lots 2A-1 and 2A-2, Blk 2 of B. and J. DeVries First Addition in the NE ¼ of Section 31, T 104 N, R 60 W of the 5<sup>th</sup> P.M., Davison County, South Dakota. All members voted aye. Motion carried.

### **APPROVE INCREASE IN 911 SIGNAGE FEES**

At the request of 911 Administrator Bathke, motion by Kiner, second by Claggett to increase 911 signage fees as follows. All members voted aye. Motion carried.

Sheet Blank (18x6)	\$8.83
5 Numbers	\$7.99
7' Delineator Post	\$18.10
Bolts/Nuts	\$3.00
Labor to create sign	\$12.08
<b>Total Sign Fee:</b>	<b>\$50.00</b>

### **CORELOGIC GIS DATA PURCHASE**

At the request of GIS Administrator Bathke, motion by Claggett, second by Reider to charge CoreLogic \$4,000 to purchase the GIS Parcel Layer Data. All members voted aye. Motion carried.

### **STATES ATTORNEY'S UPDATE OF UJS 1<sup>st</sup> CIRCUIT/ALLOW STS ATTY TO REACH OUT**

States Attorney Miskimins gave a brief update of happenings in the 1<sup>st</sup> Circuit of the UJS. He reported there are six circuit judges and two magistrate judges in the 1<sup>st</sup> Circuit, whose territory ranges from Elk Point to Gann Valley. Of the six circuit judges, two are retiring. Of the two magistrate judges, one is relocating to take a position as a circuit judge in another circuit. This leaves three positions to fill within the 1<sup>st</sup> Circuit.

Deputy States Attorney O'Keefe has applied for both the circuit court position and the magistrate court position. If he were to obtain one of these positions, it would leave the State's Attorney's office with two vacancies.

In light of this fact, motion by Kiner, second by Weitala to allow Miskimins to reach out to area part-time states attorneys to see if anybody would have an interest in helping out Davison County until such time as both positions are filled if O'Keefe does, in fact, get appointed as a judge. All members voted aye. Motion carried.

Miskimins reported that he has had six applicants for the new Deputy position and hopes to have the position filled by the end of the day Friday.

Miskimins said that Judge Smith is working on a pre-organizational meeting for the core JDAI group.

### **APPROVE HVAC SYSTEM UPGRADE**

Motion by Claggett, second by Kiner to approve an upgrade of the HVAC Control System at the Fairgrounds at a cost of \$10,760 from Direct Digital Controls, which was the low quote. All members voted aye. Motion carried.

## **APPROVE ATTENDANCE AT HILLYARD SEMINAR**

Motion by Reider, second by Claggett to allow Physical Plant Manager Ruml and maintenance personnel, Dennis Bruske, Roger Collins, Doug Neugebauer and Larry Schmitt to attend an all-day seminar sponsored by Hillyard on June 1, 2017. All members voted aye. Motion carried.

## **SIGN LETTER OF ENDORSEMENT**

At the request of Mayor Toomey and Parks, Recreation & Forestry Director Nathan Powell, motion by Kiner, second by Claggett to sign a letter of support for the City of Mitchell to apply for a Conservation Collaboration Grant which would fund a watershed coordinator position who would work with landowners along the Firesteel Watershed to help improve the quality of water we receive. All members voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Weitala, second by Reider to approve the following bills for payment. All members voted aye. Motion carried.

## **GENERAL FUND:**

**STATES ATTORNEY:** Prof Fees/James D Taylor PC-4000.00; **INDIGENT DEFENDER:** Third Party Bill/Brad Kerner-956.20, Morgan Theeler-112.80, CAA-Indigent Contr/Douglas Papendick-4583.33, Tinan, Smith & Bucher-14126.18; **PUBLIC SFTY BLDG:** Water & Sewer/City of Mitchell-885.85, Phone/Verizon Wireless-40.95; **COURTHOUSE:** Repairs & Maint/Ferguson Enterprises-133.69; **DOE:** Util/Verizon-80.02; **ROD:** Supplies/Tech Solutions-19.98; **NORTH COUNTY BLDG:** Supplies/Menards-71.57, Water & Sewer/City of Mitchell-27.00; **VET:** Travel & Conf/Jessica Davidson-56.62, Util/Verizon-54.10; **CNTY COORD:** Postage/Qualified Presort-476.32, Postage Meter Fees/Qualified Presort-163.23, Copy Mach Maint/A&B Business Solutions-39.74, Elite Business Systems-72.96; **SHERIFF:** Prof Fees/Fedex-12.84, The UPS Store-10.20, Oil Changes/Lube Rangers-96.48, Office Supp/Brown & Saenger-236.60, Hard Drive Outlet-73.98, Cell Service-543.50, Minor Equip/Galls, LLC-152.00; **JAIL:** Medicine/Avera Medical Grp-398.15, Avera QOP Hospital-840.77, County Fair-4.99, James Valley Imaging-197.77, Lewis Drug-2323.05, Mitchell Clinic-240.84, Fed Inmate Med/Lewis Drug-39.87, Office Supp/Brown & Saenger-484.41, Jail Supp/Jones Supplies-185.24, Lewis Drug-23.38, Ron's Bicycle & Locksmith-30.00, Laundry Supp/Ameripride Services-217.80, Jones Supplies-299.89, Kitchen Supp/Jones Supplies-59.50, Uniforms-Galls Sioux Falls-484.34, Inmate Testing/Moore Medical-128.49, Prisoner Food/CBM Managed Services-8909.55, Health Protect/Avera Occupational-211.40, Water Softener/Darrington Water-45.00, Contracts/Hard Drive Outlet-204.34, Minor Equip/Bob Barker Co-483.84, Tech Solutions-79.99, Vantage Point-245.00, Vehicle Maint/Big E Auto-577.41; **JUV DETENTION:** Detention/Lutheran Social Services-5751.12; **DOMESTIC ABUSE:** Domestic Abuse/Mitchell Area Safehouse-312.50, Safehouse/Mitchell Area Safehouse-400.00; **MENTAL ILLNESS:** Committals/Douglas Papendick-94.00, Hearings/Avera QOP Hospital-70.31, Mark Katterhagen-6.00, Lincoln County Treasurer-175.09, Lucy Lewno-102.25, Gary Mikelson-230.86, Karen Swanda-6.00, Yankton Sheriff's Office-50.00; **FAIRGRNDS:** Repairs & Maint/Ron's Bicycle & Locksmith-105.00, Phones/Verizon-40.95; **EXT:** Postage/Qualified Presort-33.89, Util/Centurylink-32.82; **HIWAY:** Util/Northwestern Energy-709.92; **EMERG MGT:** Util/Centurylink-26.82, City of Mitchell-8.00, Verizon-86.93, Emerg Accml/Verizon-200.05; **DOMESTIC ABUSE:** Domestic Abuse/Mitchell Area Safehouse-1375.00; **JAIL:** Supp/Brown & Saenger-70.90

## **PAYROLL FOR THE MONTH OF MAY**

Commissioner-\$6,364.20, Auditor-\$13,030.39, Treasurer-\$9,742.88, State's Attorney-\$18,266.26, Public Safety Building-\$8,324.34, Gen. Government Building-\$2,543.57, Director of Equalization-\$24,452.50, Register of

Deeds-\$11,091.09, North Offices-\$3,532.81, Veterans' Services-\$4,481.32, County Coordinator-\$440.60, 24/7 Program-\$4,503.98, Sheriff-\$37,324.84, County Jail-\$69,358.32, Coroner-\$250.00, Juvenile Detention-\$909.55, Emergency Management-\$4,995.62, County Road & Bridge-\$43,574.18, Welfare-\$3,258.64, Community Health Nurses-\$3,027.82, WIC-\$2,785.32, Fairgrounds-\$2,756.36, Extension-\$2,964.36, Weed Control-\$792.22, Planning/Zoning-\$3,324.42.

**ADJOURN**

At 11:21 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for June 6<sup>th</sup>, 2017, at 9:00 a.m.

**ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost