

**February 14, 2017**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Claggett, second by Kiner to approve the minutes from the January 31, 2017 meeting. All members voted aye. Motion carried.

**REPORTS**

Commissioner Claggett reported on the SE Central District meeting last week, which was attended by Commissioners Bode, Reider, Kiner and Claggett, Auditor Kiepke, Treasurer Gunkel and Deputy EM Director Jenniges. He said there was an active shooter presentation. The commissioners group discussed various legislation. He felt there was a good turnout.

Auditor Kiepke stated that her group spoke about HB 1079, which would mandate counties collect municipalities' delinquent utility bills. Counties are against this bill as they felt it would create unintended consequences, for one thing.

Commissioner Reider reported that he had ridden with Corrections Administrator Radel to tour the jail in Aberdeen. He stated they have done many updates to IT. Brown County employs their own IT person.

Reider stated Brown County also employs their own nurse for the jail. It is his understanding Brown County does not have the cooperation from physicians like Davison County does.

Brown County jail's capacity is 48. They are housing around 77 people a day.

**RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT**

At 9:17 a.m., motion by Kiner, second by Weitala to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

**ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS**

At 9:25 a.m., motion by Weitala, second by Reider to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

**APPROVE PLAT**

Motion by Reider, second by Claggett to approve a Plat of Tilton Tract 1 and Tilton Tract 2, a Subdivision of the W ½ of the SW ¼ of Section 33, T 102 N, R62W of the 5<sup>th</sup> P.M., Davison County, South Dakota. All members voted aye. Motion carried.

## **PLANNING & ZONING, EMERGENCY MANAGEMENT, GIS, DRAINAGE AND FLOODPLAIN ANNUAL REPORTS**

Director Bathke and Deputy Jenniges presented the following annual reports for the various departments they are responsible for. Listed are some of the highlights. The full report may be found on file in the Davison County Auditor's office or the Office of Emergency Management.

### Planning and Zoning

Work continued with the Planning Commission on a major revision of the Zoning Ordinance, which will include a new section on Wind Energy Systems.

Work continued with the Planning Commission on a major revision of the Comprehensive Plan.

71 new structure permits, with an approximate reported value of \$4,248,477 were issued outside the municipality limits, which includes 9 new residence permits.

187 new structure/demo permits, with an approximate value of \$34,282,659 were issued inside the City of Mitchell, which includes 35 new residential units, 7 duplex units and 135 apartments/senior living units. (Mt. Vernon and Ethan do not issue permits)

### Emergency Management

Deputy Jenniges completed his initial EM and ICS training.

We responded/participated in 47 incidents/events in the county.

Individuals continued to complete dive training, developing a stand-alone dive team.

We completed the revision of the five-year Pre-Disaster Mitigation Plan, funded by the SDOEM.

We facilitated a three county Full Scale Exercise involving a vehicle/train accident.

We assisted in the 3<sup>rd</sup> Annual Home Fire Preparedness Project in Mitchell.

### Geographic Information System (GIS)

We received the Change Finder results, which included 2,201 structure changes from the 2013 to 2016 flight. We will compare these to the building permits issued during this timeframe.

We assisted Pictometry and District III in uploading the 2016 flight.

### Drainage/Floodplain

In 2016, we took advantage of the Revised Drainage Ordinance, which allows Administrative Approval of certain Drainage Applications. Because of this, only four Drainage meetings were held.

We have one case at the States Attorney's office for prosecution.

We continue to monitor a required lift station.

Assisted several landowners with Floodplain issues stemming from FEMA revising the Floodplain maps, which will require additional homeowners to purchase flood insurance.

We have held two meetings with FEMA Region 8 out of Denver to create a new floodplain map for the entire county.

## **ADVERTISE AND SET DATE AND TIME FOR HIGHWAY BID OPENING AND BID AWARDS**

Motion by Kiner, second by Claggett to advertise for Highway Supply and Project bids, which will be accepted until 5:00 p.m., March 6, 2017 at the Davison County Auditor's office, opened at 9:30 a.m., March 7, 2017 in the Commission Chambers located at 1420 North Main St., Mitchell, SD, and awarded the same day. All bids must be sealed and no walk-ins will be accepted. Bid specifications may be found at the Davison County Highway Shop, 1224 W. 5<sup>th</sup> Ave, Mitchell, SD 57301, phone (605)995-8625. All members voted aye. Motion carried.

## **GRAVEL CONTRACT**

Motion by Kiner, second by Reider to allow Weinberg to bid four years' worth of gravel in 2017, to be paid for over a four-year period.

### **APPROVE CRACK SEAL PURCHASE**

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Weitala to authorize the purchase of 22,000 lbs. of crack seal at a cost of \$10,670. All members voted aye. Motion carried.

### **APPROVE PURCHASE OF ZIPPER ACCESSORIES**

Motion by Claggett, second by Kiner to approve the purchase of 1500 bits and 200 holders for the Asphalt Zipper at a total cost of \$11,293 to re-mil eight miles of asphalt on 257<sup>th</sup> St. – 406<sup>th</sup> Ave. – 265<sup>th</sup> St. All members voted aye. Motion carried.

### **ACCEPT FUEL QUOTE**

Motion by Kiner, second by Reider to accept the lone fuel quote from Meyers Oil for 3,500 gallons of 90/10 Unleaded at \$2.0492 per gallon. All members voted aye. Motion carried.

### **APPROVE SEASONAL HELP FOR HIGHWAY DEPARTMENT**

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Weitala to authorize two seasonal employees be hired for May through September of 2017. All members voted aye. Motion carried.

### **BRIDGE REHABILITATION PRESENTATION**

Chris Brozik, PE, representing Civil Design Inc. presented a profile of what the rehabilitation of the following two bridges will look like so as to prolong service life.

Structure 18-160-084 is northeast of town on Foster Street over Firesteel Creek. The Deck Delamination inspection showed 35% delamination. The bridge will need asphalt and grading, modified joints, deck drain extension, installation of riprap, guardrail modification, fiber-reinforced overlay, paint zones, deck joints closed, diaphragm repair, abutment sill repair and bearing replacement. These rehabilitation procedures were illustrated in various photos.

The bridge will remain posted with a Single Unit at 24 tons and a Combo at 36 tons.

The estimated cost for the project is \$567,453.15 with \$507,200.00 available from BIG funds and \$126,800.00 expected from local funds, which would leave a potential excess of funds of \$66,546.85.

Structure 18-169-060 is located on 250<sup>th</sup> Street over the James River. The Deck Delamination inspection showed 8-10% delamination. The bridge will need asphalt and grading, guardrail modification, finger joint replacement, fixed joint replacement, joints closed, pier repair, paint areas, overlay and bearing replacement. These rehabilitation procedures were also illustrated in various photos.

The bridge will remain posted with a Single Unit at 24 tons and a Combo at 36 tons.

The approximate cost for the project is \$758,288.28 with \$591,200.00 available from BIG funds and \$147,800 expected from local funds, which would leave a potential deficit in funds of \$19,288.28. The County would be responsible for the additional funds.

## **ADVERTISE AND SET DATE AND TIME FOR WEED CHEMICAL BIDS**

Motion by Reider, second by Kiner to advertise for Highway Weed Chemical bids which will be accepted until 5:00 p.m., March 6, 2017 at the Davison County Auditor's office, opened at 10:00 a.m., March 7, 2017 in the Commission Chambers located at 1420 North Main St., Mitchell, SD, and awarded the same day. All bids must be sealed and no walk-ins will be accepted. Bid specifications may be found at the Davison County Highway Shop - Weed Department, 1224 W. 5th Ave, Mitchell, SD 57301, phone (605)995-8625. All members voted aye. Motion carried.

## **ANNUAL CIVIL DEPUTY REPORT**

Civil Deputy Fouberg presented the year end Civil report to the commissioners. It showed that 2,523 papers were served in 2016 and a total of \$92,980.53 was collected, which was a significant increase from 2015 where the total collected was \$50,235.07, due to increases passed by the legislature. The full report may be found on file in the Davison County Auditor's office.

## **SIGN CONTRACT FOR LAW ENFORCEMENT SERVER ACCESS**

At the request of Sheriff Brink, motion by Claggett, second by Reider to authorize chairperson to sign a contract between Davison County, the City of Mitchell, Hanson and Aurora counties which would allow Hanson and Aurora counties to utilize the Zuercher Technologies software for \$1,000 per year for Hanson County and Aurora County and to be split between the City of Mitchell and Davison County. All members voted aye. Motion carried.

## **SIGN JAMES VALLEY MULTI-JURISDICTIONAL DRUG TASK FORCE JOINT POWERS AGREEMENT**

At the request of Sheriff Brink, motion by Claggett, second by Kiner to authorize chairperson to sign the James Valley Multi-Jurisdictional Drug Task Force Joint Powers Agreement. All members voted aye. Motion carried.

## **APPROVE ABATEMENT**

Motion by Reider, second by Kiner to approve the following abatement. All members voted aye. Motion carried.

Structure has been removed

Robert and Linda Hoffman, Lots 5 & 6 in Blk 6 of Tatman & Johnstons 1<sup>st</sup> Addn, Mt. Vernon, SD - \$102.31

## **APPROVE TIMESHEETS**

Motion by Weitala, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Reider, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

## **GENERAL FUND:**

**AUD:** Rentals/Microfilm Imaging-219.00, Util/Susan Kiepke-50.00; **TREAS:** Passport Postage/First Bankcard-109.65, Util/Christie Gunkel-50.00; **PUB SFTY BLDG:** Repairs/Mcfarland Supply-6.18, Menards-6.96, Gas & Electric/Northwestern Energy-6420.80, Phone/Roger Collins-50.00; **CRTHOUSE:** Water & Sewer/City of Mitchell-65.45, Phone/Dennis Bruske-50.00; **ROD:** Rentals/Microfilm Imaging-360.00; **CNTY COORD:** Copy Mach Maint/A&B Business Solutions-53.24; **SHERIFF:** Gas-Patrol Car/First Bankcard-89.66, Travel & Conf/Steve Brink-34.00, Training/Josh Peterson-96.00, Cell Service/Kathye Fouberg-50.00, Josh Peterson-50.00, Minor Equip/First Bankcard-28.60; **JAIL:** Jail Supp/First Bankcard-11.36, Minor Equip/First Bankcard-267.25; **WELF:** Transients/Rodeway Inn-70.00, Kwik Phil-12.00, Travel/Dawn Grissom-10.50, Util/Dawn Grissom-50.00; **EXT:** Util/Bureau of Administration-35.10, Northwestern Energy-547.91; **HIWAY:** Rep & Maint/Mitchell Iron & Supply-75.73, Postage/First Bankcard-22.95, Supp & Mat/Elite Business Systems-48.76, Mitchell Iron & Suppy-515.36, Mueller Lumber-178.32, Util/City of Mt Vernon-70.22, Northwestern Energy-77.20; **EM MGT:** Util/Jeff Bathke-50.00; **COMM:** Publish/Daily Republic-2091.81, Supplies/Mcleod's-246.35, Travel & Conf/Brenda Bode-87.80, SDACC-400.00, Util/Mitchell Telecom-56.22, Library/Mitchell Public Library-6500.00, Purr N Ruff/Creekside Veterinary-158.17; **JUD:** Prof Fees/Avera Medical Grp-4000.00, Terri Schildhauer-126.00, Stephanie Moen & Assoc-141.40, West Payment Center-749.97, Law Library/West Payment Center-182.14; **AUD:** Supp/Mcleod's-44.40, Lien Coll Supp/Mcleod's-49.80, Travel & Conf/Susan Kiepke-134.82, SDACO-100.00, Util/Mitchell Telecom-56.22, Mainframe Prog/Software Services-820.00; **TREAS:** Supp/Mcleod's-61.66, State MV Supp/Mcleod's-61.66, Tax Notice Postage/Qualified Presort-3986.41, Travel & Conf/Christie Gunkel-31.92, SDACO-100.00, Util/Mitchell Telecom-114.76, Mainframe Supp/Bruce Mastel-35.00, Software Services-320.00; **STATES ATTY:** Repairs & Maint/A&B Business Solutions-78.32, Dakota Data Shred-54.75, Supplies/Brown & Saenger-116.94, Util/Mitchell Telecom-122.13; **INDIG DEFEND:** Third Party Bill/Keith Goehring-351.30, Mauhle Law Office-495.79, Morgan Theeler-2130.00, Wantock Law Office-1357.20, CAA Indig Contracts/Stiles, Papendick & Kiner-182.50; **PUB SFTY BLDG:** Repairs/Menards-61.55, Tessiers-526.49, Supp/Jones Supplies-121.96, Garbage/Miedema Sanitation-130.00; **COURTH:** Repairs & Maint/Menards-45.96, Santel-45.00, Supp/Jones Supplies-98.80, Cable TV/Mitchell Telecom-68.40, Garbage/Miedema Sanitation-88.00; **DOE:** Supp/Brown & Saenger-1417.69, Util/Mitchell Telecom-116.70, Software Services-35.00, Software Services-140.00; **ROD:** Rentals/Wells Fargo-80.00, Supp/Brown & Saenger-72.95, S&M Printing-356.00, Travel & Conf/Deb Young-60.48, Util/Mitchell Telecom-130.46; **NORTH OFF:** Repairs/Thune's-5.48, Supp/Jones Supplies-96.44, Menards-11.97, Gas & Elect/Northwestern-1647.19, Garbage/Miedema Sanitation-72.00, Phones/Mitchell Telecom-81.70; **VET:** Util/Mitchell Telecom-133.43; **CNTY COORD:** IT Contract/Software Services-40.00, Postage/Qualified Presort-522.18, Postage Meter Fees/Qualified Presort-147.24; **SHER:** Prof Services/UPS Store-18.86, Radio & Equip Rep/B&L Communications-93.85, Repairs-Patrol Car/Sturdevant's-32.96, Car Wash/Mega Wash-100.00, Uniforms/Verena Rickett-2.66, Field Supp/Mcleod's-169.80, Travel & Conf/Ramkota-93.00, SD Sheriff's Assoc-170.00, Util/Mitchell Telecom-660.71, Cell Service/Verizon-320.14, Minor Equip/Menards-31.73; **JAIL:** Medicine/Avera QOP-47.05, Stephen Gullings-532.00, Mabee Eye Clinic-110.07, Equip Repair/Mid Dakota Equip & Service-89.79, Off Supp/Brown & Saenger-169.15, Davison County Jail-3.90, Jail Supp/County Fair-65.48, Jones Supplies-594.34, Moore Medical-131.15, Laundry Supp/Ameripride Services-272.25, Jones Supplies-249.19, Kitchell Supp/Cooks Correctional-115.95, CWD-Aberdeen-239.15, Jones Supplies-205.38, Prisoner Food/CBM Managed Services-8957.50, Health Protection/Avera QOP-51.40, Cable TV/Mitchell Telecom-68.40, Water Softener/Darrington Water-45.00, Minor Equip/Cooks Correctional-2166.30, Inmate Services/Daily Republic-513.00, Swanson Services-305.42; **COR:** Coroner Fees/Sanford Health-2450.00; **WELF:** Hospital/Avera QOP-1558.29, Util/Mitchell Telecom-120.68; **MENT ILL:** Committals/Douglas Papendick-1034.00, Hearings/Mark Katterhagen-15.00, Lewis & Clark-1240.00, Lincoln County Treasurer-230.40, Lucy Lewno-195.46, Pollard Law-237.00, Karen Swanda-15.00, Yankton County Treasurer-522.00, Yankton Sheriff's Office-50.00; **FAIRGRND:** Repairs & Maint/Santel Communications-40.00, Supp/Brown & Saenger-46.36, Jones Supplies-23.15, Water & Sewer/Davison Rural Water-47.80, Garbage/Miedema Sanitation-104.00; **EXT:** Postage/Qualified Presort-9.86, Supp/Brown & Saenger-42.93, Amber Erickson-14.99, SDSU Extension-20.00, Tech Solutions-34.65, Travel & Conf/Amber Erickson-73.44, SD Assoc Of Ext 4H-25.00, Util/Bureau of Admin-62.72; **WEED:** Supp/Midwest

Fire & Safety-24.00, Util/Mitchell Telecom-108.76; **PLAN & ZONE:** Publish/Daily Republic-149.73; **HIWAY:** Repairs & Maint/Bailey Metal-162.19, Butler Machinery-1438.92, Campbell Supply-65.41, Carquest-340.09, Graham Tire-3239.50, I-State Truck Center-275.51, Sheehan Mack Sales-360.57, Trail King-51.91, Wheelco Truck & Trailer-5067.15, Supp & Mat/A-Ox Welding-381.58, Ameripride-90.64, Auto Body Specialties-156.91, Bailey Metal-524.99, Brown & Saenger-28.69, Campbell Supp-386.15, Carquest-2102.04, Midwest Fire & Safety-630.00, Sturdevant's-60.44, Thunes-47.86, Wheelco Truck & Trailer-434.98, Gas/Fuel/Cubby's-97.53, Util/Miedema Sanitation-72.00, Mitchell Telecom-178.34, Santel-40.25, Other Projects/SD Dept of Transportation-1504.70; **EMERG MGT:** Supp/Avera Heart Hospital-150.00, Travel & Conf/SDEMA-130.00, Util/Bureau of Administration-.08, Mitchell Telecom-74.34, Dues/SDEMA-60.00, Emerg Accuml/Dakota Scuba-28350.06, Danko Emergency Equip-7130.00, Sioux Falls Two Way Radio-4089.98; **JAIL:** Supp/Brown & Saenger-120.87; **M&P FUND:** M&P due to SD County Assoc/SDACO-M&P-428.00

### **PAYROLL FOR THE MONTH OF JANUARY**

Commissioner-\$6,364.20, Auditor-\$13,011.43, Treasurer-\$9,024.44, State's Attorney-\$17,854.28, Public Safety Building-\$8,433.81, Gen. Government Building-\$2,630.78, Director of Equalization-\$24,344.70, Register of Deeds-\$11,088.03, North Offices-\$3,699.73, Veterans' Services-\$4,337.58, County Coordinator-\$440.60, 24/7 Program-\$5,265.23, Sheriff-\$35,781.06, County Jail-\$78,964.30, Coroner-\$500.00, Juvenile Detention-\$365.95, Emergency Management-\$3,324.42, County Road & Bridge-\$43,068.84, Welfare-\$3,258.64, Community Health Nurses-\$2,644.30, WIC-\$2,785.32, Fairgrounds-\$2,833.58, Extension-\$2,423.56, Weed Control-\$2,149.47, Planning/Zoning-\$4,995.62.

### **PAYROLL FOR THE MONTH OF FEBRUARY**

Commissioner-\$6,364.20, Auditor-\$12,816.80, Treasurer-\$9,335.46, State's Attorney-\$18,094.91, Public Safety Building-\$8,292.30, Gen. Government Building-\$2,555.44, Director of Equalization-\$24,344.70, Register of Deeds-\$11,090.45, North Offices-\$3,496.02, Veterans' Services-\$4,389.84, County Coordinator-\$440.60, 24/7 Program-\$5,555.75, Sheriff-\$35,646.76, County Jail-\$74,361.76, Coroner-\$500.00, Juvenile Detention-\$514.35, Emergency Management-\$3,324.42, County Road & Bridge-\$39,874.35, Welfare-\$3,258.64, Community Health Nurses-\$1,715.31, WIC-\$2,785.32, Fairgrounds-\$2,756.36, Extension-\$2,423.56, Weed Control-\$2,528.93, Planning/Zoning-\$4,995.62.

### **ACKNOWLEDGE VOLUNTEERS**

Motion by Claggett, second by Reider to acknowledge volunteers for the month of February with the complete list on file in the Davison County Auditor's office.

### **APPROVE AUDITOR'S ACCOUNT WITH TREASURER**

Motion by Reider, second by Weitala to approve the January 2017 Auditor's Account with the Treasurer in the amount of \$6,972,972.48. All members voted aye. Motion carried.

### **DENY WELFARE CLAIMS**

As per the recommendation of Welfare Director Grissom, motion by Claggett, second by Kiner to deny the following welfare claims based on the reasons stated. All members voted aye. Motion carried.

Claim #16-4925 as per SDCL 28-13-33 prior approval required for non-emergency admissions. Claim #16-5359, 15-2500, 15-1885, 15-7617, 15-0335, 15-6122, 15-3723, 15-5186, 15-6699, 15-5424, 15-8813, 15-2866,

15-7052, 15-5828, 15-0510, 15-1142, 15-4152, 15-3772, 15-7106, 15-8003, 15-8236, 15-4418, 15-3664, 15-9982, 15-4449, 15-9814, 15-7638, 15-3817, 15-8906, 15-8979, 15-4320, 15-3380, 15-2542, 15-1027, 15-8038, 15-4244, 15-3989, 15-5275, 15-4553, 15-1534, 15-8621, 15-1872, 15-3177, 15-3090, 15-1816, 15-2637 as per SDCL 28-13.

**ADJOURN**

At 11:59 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for February 28<sup>th</sup>, 2017, at 9:00 a.m.

**ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost