

JANUARY 3, 2017

CALL TO ORDER

Auditor Kiepke called the first meeting of 2017 of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present.

PLEDGE

Auditor Kiepke opened the meeting with the Pledge of Allegiance.

ADMINISTER OATHS

Auditor Kiepke Administered the Oaths of office to Commissioners Claggett, Kiner, Weitalla, Reider and Bode.

ELECT CHAIRPERSON

Auditor Kiepke called for nominations for the 2017 Chairperson of the Davison County Board of Commissioners. Motion by Claggett, second by Weitalla to nominate Commissioner Bode as Chairperson.

Auditor Kiepke called for any additional nominations. There being no further nominations, motion by Kiner, second by Reider for nominations to cease and a unanimous ballot be cast for Commissioner Bode as 2017 Chairperson of the Davison County Board of Commissioners. All members voted aye. Motion carried.

ELECT VICE-CHAIRPERSON

Auditor Kiepke called for nominations for the 2017 Vice-Chairperson of the Davison County Board of Commissioners. Motion by Kiner, second by Bode to nominate Commissioner Weitalla as Vice-Chairperson.

Auditor Kiepke called for any additional nominations. There being no further nominations, motion by Kiner, second by Claggett for nominations to cease and a unanimous ballot be cast for Commissioner Weitalla as 2017 Vice-Chairperson of the Davison County Board of Commissioners. All members voted aye. Motion carried.

CHAIRPERSON TAKES OVER MEETING

Commissioner Bode took over the meeting as Chairperson and continued on with the remainder of the day's business.

APPROVE MINUTES

Motion by Kiner, second by Claggett to approve the minutes of the December 27, 2016 meeting. All members voted aye. Motion carried.

DISCUSSION

KORN News Director J.P. Skelly referred to an editorial the Daily Republic ran last Fall asking for a more detailed agenda. He said both the City Council and School Board give a better account of what is going to be happening at their meetings. Mr. Skelly asked if the commissioners felt they

had made any strides toward that request. He stated agendas aid him in determining which meetings to make a priority.

Chairperson Bode replied there has been limited progress made. Part of the reason the commission doesn't meet every week is to give department heads a chance to get information to the commissioners so they may study it before they meet. That isn't going as well as planned.

Bode further stated that department heads have been given a tool, which is Drop Box. It is not being utilized like she had hoped. She hopes to discover why and move forward.

REPORT

Physical Plant Manager Ruml reported that the NorthWestern Energy Lighting Rebate Project is complete. The project will save energy costs in the future. The buildings included in the project were the Public Safety Building, the Courthouse, the North Offices shop and the Fairgrounds Office building. The total cost was \$23,129.76. Total rebates received were \$7,241.00.

SET RATES FOR 2017

Motion by Claggett, second by Reider to approve the following rates for 2017. All members voted aye. Motion carried.

Meal Rates

Effective July 29, 2003: Due to an IRS compliance check, meal expenses are not an allowable business expense unless the business trip is over-night or long enough that the employee would need to stop for sleep or rest to properly perform his/her duties.

Allowable meal expenses will be paid at the following rate, with the exception of those set by resolution, which is the same as the state rate:

	In state rate:	Out of state rate:
Breakfast	\$6.00	\$10.00
Lunch	\$11.00	\$14.00
Supper	\$15.00	\$21.00

See Davison County Employee Policy Manual Section 2.22 updated July 21, 2015, for full travel policy.

Travel Rates:

Mileage: .42 cents per mile for county employees and elected officials
.48 cents per mile for Sheriff's Civil mileage

Lodging: Single rate shall be at the going market rate for reasonable accommodations, not to exceed the lowest rate available for that lodging facility. County employees shall ask for "State Discount and Rates" when registering.

Mental Illness Board

Mental Illness Board	\$20.00 per meeting
Mental Illness Chairman	\$94.00 per hour

Election Lists

The counties will no longer receive the money for these printouts. It will go to the state to maintain the Total Vote system.

Director of Equalization, Auditor, Sheriff, & Register of Deeds unrecorded copy rates

Copier Studio 25

8 ½ x 11	.25 cents per copy per side
8 ½ x 14	.25 cents per copy per side
11 x 17	.50 cents per copy per side

\$3.00 per page for a page larger than 11" by 17", or the actual cost of reproduction, whichever is larger.

For the reproduction of records not stored in either an electronic or a paper format, such as micro-film, the custodian may charge an additional fee not greater than the actual cost of retrieval from that format.

GIS or Pictometry

8 ½ x 11 and x 14	1.00 per copy
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Computer Print-outs

8 ½ x 11 and 11 x 14	.50 cents per page
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\$10.00 per request for tax splits requested for closings

For projects taking more than an hour, staff time could be required to be applicably charged. The fee may not exceed the average cost of the staff involved in the location, assembly or reproduction of the request.

For mailings, a charge of .25 cents per copy plus a \$2.00 postage & handling fee up to 4 pages. Five or more pages would include added postage.

E-mail Charges

\$.50 per standard property card to be emailed and more for larger documents with the price to be adjusted according to the employee time/equipment cost basis.

Register of Deeds Recorded/Filed Real Estate, Burial Permit and Vital Record Fees set by State Statute

LICENSED ABTRACTOR FEES

Please note that a resolution #81115-01 was passed August 11th, 2015 to set fees for licensed abstractors for the Register of Deeds office.

APPROVE 2017 DIGITAL DATA POLICY

Motion by Weitala, second by Claggett to approve the 2017 Digital Data Policy. All members voted aye. Motion carried.

**2017 Davison County Policy and Request Form for Digital Data from the
Equalization Office**

Assessed value and physical attributes may be viewed per parcel at no charge on the Davison County Equalization website at www.davison.gisworkshop.com.

The Davison County Equalization Office will prepare, one time a year, a copy of the assessment book for the current year and an Excel spreadsheet of the physical attributes per parcel. This information is free of charge, if emailed or put on a CD by requestor with a postage paid envelope. For paper copies the applicable copy charges approved by the Davison County commissioners will apply.

If you prefer to have all the information in a digital format and you want the current owner information (includes transfers) and sales history per parcel, electronically, the following applies:

The data is available in comma-delimited ASCII file (.csv) and can be opened as an Excel spreadsheet.

Delivery options are as an e-mail attachment, to the requestors ftp site or via CD.
Information available:

- Parcel number
- Owner name and address
- Property address
- Legal description
- Assessed values
- Exemption amounts
- Land and building classification codes
- Property characteristics
- Sales history data

For property characteristics, information is available for rural properties, the City of Mt Vernon and Ethan and all commercial properties located in the City of Mitchell. Mitchell residential re-appraisal began in 2012 and is updated continually as we gather new information in the field. We are eliminating old property characteristic files, because they are outdated.

All data shared is in a continual process of being updated. Neither Davison County nor any employee therefor will be responsible for any data deemed inaccurate or incomplete, Davison County hereby disclaims any and all liability or responsibility for any damage, injury, loss, claim or lawsuit arising from any error, inaccuracy or other problem with the data.

The best time to request data in order to get values that have been finalized is the month of August. Any values not finalized will not be shared.

No sketches or property photos are available at this time digitally.

Processing fees for the digital data as described above is payable to the county's software provider, Software Services Inc. 25854 471st Ave Sioux Falls SD 57107. The fee for requestors first set of data is \$2,000 plus applicable tax of 6%. For subsequent updates to the original data, the 2017 processing fee is \$700 plus applicable tax of 6.5%. These costs are subject to change from year to year.

Davison County Equalization Office hours are Monday-Friday from 8:00 a.m. to 5:00 p.m. central time. If your preference is to view the documents or to scan/copy, using your own equipment you may do so at no charge.

Information requiring manual copies, copied by Equalization staff, there is a fee of \$1.00 per page plus the applicable sales tax. If the time needed to produce the manual copies exceeds one hour, there is an additional fee of \$21.00 per hour.

The party requesting the data would be responsible for the correct interpretation of all data received from Davison County. Technical assistance is not included in the above costs. Software Services Inc., Davison County software provider, has agreed to offer technical assistance to you. 2017 rate is \$100 per hour.

Full payment for the database information will be required, prior to Davison County's release of the information. After payment is received, the database will be forwarded to the recipient as soon as reasonable.

_____ Name of Requestor	_____ Date Requested
_____ Mailing Address	_____ Contact person
_____ Authorized Signature	_____ Delivery option

ADOPT RESOLUTION FOR ELECTION WORKERS

Motion by Kiner, second by Weitala to adopt the following resolution concerning election workers compensation. A roll call vote was taken as follows: Weitala – aye, Claggett – aye, Reider – aye, Kiner – aye, Bode - aye. Motion carried.

RESOLUTION #010317-01

WHEREAS, SDCL 12-15-11 states that each precinct superintendent and precinct deputy shall receive a fee to be established annually by resolution of the board of county commissioners at its first regular meeting each year. The person delivering the poll books and ballot boxes to the proper authority at the county seat shall receive the county rate for mileage as established pursuant to SDCL 7-7-24, for miles necessarily traveled in going to and returning from making the delivery.

WHEREAS, SDCL 12-15-1.3 states that in addition to the precinct election board, the person in charge of the election may appoint a person to be designated as the precinct assistant. The precinct assistant may not perform any of the duties of the precinct superintendent or precinct deputies unless specified by statute. The precinct assistant may assist with setting up the polling place, directing voters to the proper election board, and providing instruction on the use of the electronic ballot marking system.

THEREFORE BE IT RESOLVED that the following rates will be paid to election workers:

Elections

Attendance at election school(s)	\$35.00 per person
Election Board/Master Book Workers	\$165.00 per day (primary or special election)
	\$175.00 per day (general election)
Absentee Board	\$82.50 per ½ day (primary or special election)
(same as regular Board for full day)	\$87.50 per ½ day (general election)
Precinct Assistant	\$13.25 per hour
Resolution Board	\$14.00 per hour
Board Superintendents	\$25.00 additional for day of election (any)
Ballot Box Carriers election night (2)	\$20.00
Cell Phone for Election Day	\$10.00
The State rate will be paid for applicable mileage (currently \$.42).	

Dated this 3rd day of January, 2017.

ATTEST:

Susan Kiepke, Auditor

Brenda Bode, Chairperson

DESIGNATE OFFICIAL NEWSPAPER FOR 2017

As per SDCL 7-18-3, motion by Kiner, second by Claggett to designate the Mitchell Daily Republic as the official newspaper of the County. All members voted aye. Motion carried.

2017 COMMITTEE APPOINTMENTS

Motion by Reider, second by Kiner to approve the following Committee Appointments for 2017 with names subject to change upon personnel approval. All members voted aye. Motion carried.

Emergency Management / 911: Kiner

Insurance Committee: Reider, Bode, Jeff Bathke, Deb Young, Susan Kiepke, Tonya Meaney, Cindy Voyles, Kathy Fouberg, Dawn Grissom

Risk Management Committee: Claggett, Tonya Meaney, Jeff Bathke, Mark Jenniges, Rusty Weinberg, Don Radel, Kathy Fouberg, Mark Ruml, Jessica Davidson

District III: Claggett

Joint Davison/Hanson Extension Board: Weitala, Bode, Becky Muhs, Garry Freier

Alcohol Center & Mental Health Board: Kiner, Sheriff Brink, Randy Stiles

Fair Board: Bode, George Breidenbach, Amber Erickson, Brad Greenway, Mary Froning, Ben Roudabush, Jim Morken, Barb Weber, Rebecca Zabel, Judy Rowley, Lawrence Schmitt, Mark Ruml

Intergovernmental Relations: Claggett, Weitala, Susan Kiepke

Union Negotiations Committee: Kiner, Weitala

County Coroner: Bittner Funeral Home

Deputy Coroner: Bart Fredericksen, Stuart Barns, Lyndon Overweg, Steve Brink

Legislative Contact Persons: Commissioners Claggett, Kiner, Weitala, Reider and Bode

Serviceman's Memorial Cemetery Board: Reider, Kiner

County Doctor (Jail): Mitchell Clinic

Personnel Policy Review Committee: Kiner, Reider, Kathye Fouberg, Deb Young, Susan Kiepke, Cindy Voyles, Jessica Davidson, Jeff Bathke, Assistant State's Attorney Taylor

Highway Board: Commissioners Claggett, Kiner, Weitala, Reider and Bode and one member of each Township Board as liaison

Landfill Board: Weitala

Library Board: Weitala

Planning & Zoning Commission: Steve Thiesse term expiring December 31, 2017; Weitala term expiring December 31, 2017; Gary Stadlman term expiring December 31, 2018; Lewis Bainbridge term expiring December 31, 2018; Bode term expiring December 31, 2018; Charles Storm term expiring December 31, 2018; Bruce Haines term expiring December 31, 2017

Weed Board: Bode, Warren Carter, Wayne Lyons and Steve Roth terms ending December 31, 2019; Brian Bode term ending December 31, 2018; Ray Hanson term ending December 31, 2018

MRC Nomination: Tom Greenway term ending December 31, 2018

LEPC Representative: Kiner, Jeff Bathke, Mark Jenniges, Ruth Ragels, David Baker, Kevin Kayser, Steve Brink, Lyndon Overweg, Mike Koster, Robert Mayer, Marlene Haines, Marius Laursen, Paul Morris, Dennis Walz, Brian McClure, Michelle Carpenter, Roswitha Konz, Vicki Lehrman, Carey Brenner, Jenna Auch, Jerry Toomey, Susan Kiepke, Jason Nedved, Becky Pitz, Summer Geraets, Jackie Horton, Major Gary Cole, Major Vickie Cole, Adam Kjerstad, Andy Mentele, Dan Muck, Stephanie Ellwein, Tim McGannon, Gene Deinert, Brett Scott, Dale Wilson, J.P. Skelly, Rusty Weinberg, Dave Beintema

James River Water Development Representative: Weitala, Bode

Soil Conservation Committee: Kiner

Liaison Assignments: Claggett – States Attorney, Treasurer, Director of Equalization; Kiner – Emergency Mgmt/Planning & Zoning, Veteran's Service Officer, Welfare; Weitala – Auditor, Extension/Fairgrounds, Maintenance; Reider – Nurse, Sheriff, Jail; Bode – Register of Deeds, Highway, Weed

Drainage Board: Kiner, Bode, Mark Klumb, Gregg Bult, Chet Edinger, Jerry Buchholz, Jay Larson. Ex-Officio members Highway Superintendent Weinberg, Planning & Zoning Administrator Bathke and Auditor Kiepke

TECH Committee: Claggett, Susan Kiepke, Deb Young, Jeff Bathke, Jessica Davidson and Ramon Shultz of Tech Solutions

Space Committee: Weitala, Reider, Susan Kiepke, Deb Young, Mark Ruml

Web Site Committee: Deb Young, Jeff Bathke, Christie Gunkel, Jessica Davidson and Ramon Shultz of Tech Solutions

Bldg Maint/Purchasing and Projects Committee: All Commissioners, Jeff Bathke, Rusty Weinberg, Mark Ruml, Susan Kiepke

Wage Committee: Weitala, Reider, Jeff Bathke, Susan Kiepke

Wellness Committee: Reider, Mark Jenniges, Kathy Fouberg, Noelle Stoebner, Susan Kiepke

Search and Rescue: Confidential – On file in the Auditor’s office for insurance purposes

APPROVE COUNTY DEPOSITORIES/INVESTMENT POLICY

Motion by Weitala, second by Reider to approve the following depositories/investment policy for Davison County for 2017. All members voted aye. Motion carried.

County Depositories: Wells Fargo Bank, First National Bank of SD, Great Western, First Dakota National Bank, CorTrust Bank, Edward Jones, Stifel Nicolaus and Co Inc, BankWest, Farmers State Bank, Palace City Federal Credit Union, US Bank, Dakotaland Federal Credit Union, Plains Commerce

Davison County, South Dakota Investment Policy

1. POLICY

Pursuant to SDCL 4-5-8 it is the policy of Davison County, South Dakota to invest idle public funds in a manner to meet the daily cash flow demands of the County with the primary objectives, in priority order, a) Safety b) Liquidity and c) Return.

2. DELEGATION OF AUTHORITY

Authority to manage the investment program is granted to the Treasurer who shall refrain from personal business activity that could impair his/her ability to make impartial decisions. The Treasurer acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. In case of extended leave of absence, the Governing Board shall appoint a replacement Officer.

3. AUTHORIZED FINANCIAL DEALER AND INSTITUTIONS

The Governing Board authorizes the placement of cash resources in the following financial institutions:

• Bank West	2100 Highland Way	Mitchell SD
• Great Western Bank	714 S Burr St	Mitchell SD
• Farmers State Bank	115 E Havens St	Mitchell SD
• First Dakota National Bank	500 E Norway St	Mitchell SD
• First National Bank SD	210 N Lawler St	Mitchell SD
• Stifel Nicolaus	2605 N Main St	Mitchell SD
• Edward Jones	115 W 4 th Ave	Mitchell SD
• Palace City FCU	720 W Havens Ave	Mitchell SD
• Wells Fargo	403 N Lawler St	Mitchell SD
• US Bank	1421 N Main St	Mitchell SD
• CorTrust Bank	719 N Main St	Mitchell SD
• Dakotaland FCU	301 S Ohlman Ste 1	Mitchell SD
• Plains Commerce Bank	1200 S Burr St. Ste B	Mitchell SD

4. AUTHORIZATION AND SUITABLE INVESTMENTS

The Davison County Treasurer is empowered by statute to invest in the following types of securities:

- Interest bearing checking accounts
- United States Treasury Bonds (SDCL 4-5-6)
- United States Government Agencies (SDCL 4-5-6)
- Certificates of Deposit (CDs) (SDCL 4-5-6)*
- Money Market Mutual Funds – open-end, no-load (SDCL 4-5-6)
- Local Government Investment Pool

*When investing in Certificates of Deposit (CDs) public funds will be invested at the highest rate of interest possible after attempting to secure three quotes.

The county treasurer shall deposit and at all times keep the money in his/her possession as county treasurer in state or national banks within the county.

5. COLLATERALIZATION

In accordance with the SDCL 4-6A.6A, 51A-10-9 Qualified Public Depositories will furnish collateral in the sum equal to one hundred percent (100%) of the public deposit accounts that exceed deposit insurance. The financial institution shall submit a copy of their collateralization report to the Treasurer.

6. INTEREST EARNED

The interest from investments shall be credited to the respective fund, except Agency funds, (SDCL 4-5-9)

7. DIVERSIFICATION

It is the policy of the Davison County Treasurer's Office to reduce overall risks while attaining average market rates of return by diversifying its investments.

- No more than 60 % of the investable funds shall be placed in any one financial institution.
- Investment maturities will be staggered in such a manner that all investments will not come due at the same time.
- At least 10 % of the investable funds shall be accessible for use by the County in one day's notice.

Brenda Bode
Davison County Commission Chairperson

ATTEST:

Christie N. Gunkel
Davison County Treasurer

SET RATES FOR 2017 WELFARE ASSISTANCE

Motion by Kiner, second by Claggett to approve the following Housing Allowance and Utility assistance for Davison County Welfare. Recipients may only receive housing allowance once per calendar year and utility allowance once per calendar year. All members voted aye. Motion carried.

Housing Allowance for Davison County

The maximum annual shelter supplement, per household shall not exceed the following, excluding utilities:

1	person household	\$225.00
2-3	person household	\$300.00
4-5	person household	\$325.00
6 +	person household	\$375.00

* Household assistance will be approved for the current month of application with an eviction notice *

Utilities

1	person household	\$225.00
2-3	person household	\$300.00
4-5	person household	\$325.00
6 +	person household	\$375.00

Applicants must check with ROCS, Energy Assistance, Salvation Army, and any other applicable resources before County assistance will be considered.

Emergency assistance will be granted once within a twelve (12) month period.

ADOPT TRAVEL RESOLUTION

Motion by Reider, second by Weitala to adopt the following resolution to approve regularly scheduled travel. A roll call vote was taken as follows: Kiner – aye, Weitala - aye, Reider – aye, Claggett – aye, Bode - aye. Motion carried.

Resolution #010317-02 Resolution to Approve Regularly Scheduled Travel

Whereas, SDCL 7-7-25 states that county commissioners, county highway superintendents, county auditors, county treasurers, registers of deeds, state's attorneys, sheriffs, county assessing officers, and county coroner's are hereby authorized to attend educational conferences, meetings, and conventions held and conducted within or without the State of South Dakota pertaining to the betterment and advancement of county government as authorized by resolution of the board of county commissioners; and

Whereas, the County Auditor has compiled a list of regularly attended meetings based on the information given to her by request from the aforementioned department heads, in addition to other department heads that have regular meetings they must attend each year; and

Whereas, SDCL 7-7-26 states that no charge for expenses in attending any such meetings shall be a charge against the county unless authorized and approved by the county commissioners prior to convening of any such meeting. Upon the actual attendance at such meetings, conferences, or conventions, all county officers as designated in 7-7-25 shall be paid their actual necessary expenses on duly executed vouchers submitted to the board.

Now, therefore be it resolved, that the following meetings are approved for travel, meals and lodging for the year 2017. SDACC Spring Workshop to be attended by Commissioners; SDACO Spring Workshop to be attended by Auditor, Treasurer and Register of Deeds; County Fall Convention to be attended by Auditor, Treasurer, Register of Deeds, Commissioners, Highway Superintendent and Welfare Director; Southeast Central District meetings to be attended by Auditor, Treasurer, Register of Deeds, Commissioners, Planning & Zoning Administrator and Deputy, Highway Superintendent and bookkeepers and assessors; County Day at the Legislature to be attended by Commissioners, Auditor, Treasurer and Register of Deeds; Legislative Sessions to be attended by Auditor, Treasurer, Register of Deeds or any other official called to testify; Annual Report Workshop and Election Workshop to be attended by Auditor and deputies; SDACO Executive Board meetings and anything related, to be attended by Auditor; DMV Task Force meetings to be attended by Treasurer; Surveyors Convention to be attended by Register of Deeds; Newly Elected Officials Workshop and Deputy Workshop to be attended by Newly Elected officials and Deputies from the Auditor's, Treasurer's and ROD offices; NCRAAO/SDAAO Assessors Conference, Assessors School and SDAAO District 4 meetings, OHE, Dept of Revenue Workshops, USPAP Training to be attended by the Assessor and several staff; SD Planners Assoc. Conference to be attended by Planning & Zoning Director, Deputy Director and several planning board members; Pictometry Workshop, SD Planners Assoc. Conference, Code Enforcement Training and District III meetings to be attended by Planning & Zoning Director and Deputy; Short Course, Region 8 Road Safety Convention & Asphalt Conference, DWare, Towns and Twps meeting and LTap meetings to be attended by Highway Superintendent; DWare Annual Training to be attended by Highway secretarial staff; State Weed & Pest Conference, District Weed and Pest Conference and District Weed meeting to be attended by Weed Supervisor and assistant; States Attorney's Conference to be attended by State's Attorney and several deputies; Annual Welfare Conference and Welfare Regional meetings to be attended by Welfare Director; Annual Veteran's Conference, SD Veteran's Affairs Annual VSO School, Veteran's Outreach Seminars and Mini Conferences to be attended by VSO Director; Emergency Management Continuing Education Courses, Region 6 quarterly Emergency Management meetings, Homeland Security Conference, Tri-State Emergency Management meetings, ICS Courses, Emergency Management State & Local Agreement Courses, National Weather Service Trainings, HAZMAT/Railroad Safety Training, Demography Conference, Floodplain Mgmt Course and SD Emergency Management Conference to be attended by Emergency Management Director and/or Deputy; SD Sheriff's Assoc. Spring and Fall Conference to be attended by Sheriff, Chief Deputy and Jail Administrator (possibly other staff if there is pertinent training); SD Atty General 24/7 Conference, Homeland Security Conference to be attended by one or more jail and/or sheriff staff, SD Homeland Security Grant meeting to be attended by Sheriff and deputy in charge of grants, SD Corrections Association Spring and Fall Conference to be attended by select jail staff; Western States Sheriff's Assoc. Conference to be attended by Sheriff; all WIC staff will attend the WIC All Staff conference and E WIC training.

Be it further resolved, that as per SDCL 7-7-26 that the County Auditor, Treasurer, Register of Deeds, State's Attorney, Sheriff, County Assessing Officer and County Coroner be reimbursed actual necessary expenses with the exception of mileage which will be paid at the state rate.

Dated this 3rd day of January, 2017.

ATTEST:

Susan Kiepke, Auditor

Brenda Bode, Chairperson

ACKNOWLEDGE VOLUNTEERS

Motion by Claggett, second by Reider to acknowledge Davison County volunteers for the month of January, 2017. A complete list may be found on file in the Davison County Auditor's office. All members voted aye. Motion carried.

VSO 2016 ANNUAL REPORT

Veteran's Service Officer Davidson reported that she has been working with Rhonda Schleich at Firesteel Nursing Home to Inform Veterans/Surviving Spouses of possible benefits.

The Vet Center out of Sioux Falls is continuing to try to reach veterans in our surrounding areas. They report that the office space in the North Offices has worked out great and are very thankful for the use of the facility.

Big Paws Inc., which provides Service Animals for Veterans and/or First Responders is beginning to branch out in our area, which will potentially provide more service animals to Davison County.

Davidson further reported that she continues to help more and more families and veterans. She has helped people on the East Coast and the West Coast.

She continues to go through old files and to try to contact those eligible for benefits.

In 2015 there were 89 claims awarded to Veteran's or their spouses for a total of \$375,123.84 compared to 2016 where 160 claims awarded for a total of \$289,145.94.

The subject of the DAV van was brought up. She said because the van belongs to Davison County and the money belongs to Davison County, Davison County veterans get first priority when it comes to rides. All but one driver is from Davison County, as well.

Veteran's Court was another topic brought up by Commissioner Claggett. Davidson said that Veteran's Court is a great idea. However, it would take a lot of cooperation between herself, a judge the State's Attorney and possibly another attorney.

ADOPT RESOLUTION

Motion by Weitala, second by Reider to adopt the following resolution appointing a member to the Ethan Rural Fire District. A roll call vote was taken as follows. Weitala – aye, Reider – aye, Kiner – aye, Claggett – aye, Bode – aye. Motion carried.

Resolution #010317-03 Resolution to Approve New Ethan Rural Fire District Board Member

Whereas, SDCL 34-31A-15.1 requires vacancies on a Rural Fire Board to be filled by the board of county commissioners; and

Whereas, it is in the best interest of the citizens and residents of the Ethan Rural Fire District to have a full complement of members on its board of directors; and

Whereas, Luvern Neugebauer was a member of the Ethan Rural Fire District board; and

Whereas, Luvern Neugebauer has passed away and therefore his board position is vacant; and

Whereas, David L. Hohn has been found fit to fill a position on the Ethan Rural Fire District board.

Now, therefore be it resolved that David L. Hohn be appointed to the Ethan Rural Fire District board to fill the unexpired term of Luvern Neugebauer; and

Be it further resolved that this resolution shall become effective upon its adoption by Hanson County and the completion of both county's publication time periods.

Dated at Mitchell, SD this 3rd day of January, 2017

Brenda Bode, Chairperson

ATTEST:

Susan Kiepke, Auditor

OPEN COUNTY LAND LEASE AUCTION

At 10:05 a.m., motion by Weitala, second by Kiner to open the public County land lease auction. All members voted aye. Motion carried.

Auctioneer Ralph Kiner described the land to be auctioned as the NE ¼ of Section 33 T 104N-R61W, Badger Township, Davison County, South Dakota. The lease is for twenty-four (24) months commencing March 1, 2017 and ending February 28, 2019. Mr. Kiner reviewed the terms of said lease which can be found on file in the Davison County Auditor's office.

ACCEPT BID

Motion by Kiner, second by Claggett to accept the highest bid of \$30,000 from Rick Podzimek, Mitchell, SD. The commissioners instructed Auditor Kiepke to draw up the lease, with the first payment coming due on March 15, 2017. All members voted aye. Motion carried.

JUVENILE DIVERSION PROGRAM DISCUSSION

States Attorney Miskimins said that he understood one of more commissioners had been contacted with concerns over lack of reimbursement for juvenile diversion in Davison County. He assured the commission that he and the Auditor's office were on top of the matter. The reason there was no reimbursement was because there were no eligible cases. Currently, Davison County has no eligible programs for diversion.

Miskimins stated that Davison County may apply to get their diversion program recognized. As of right now, everything has gone through the Unified Judicial System so the County has had to bear no expense.

DEPUTY STATES ATTORNEY DISCUSSION

Miskimins informed the commission that Braden Hoefert, who was part of the Taylor Law Firm and part-time States Attorney by contract, has left. He handled juvenile prosecutions for the States Attorney's office.

Miskimins continued saying that Marcy's Law has and will continue to create a lot more work for the States Attorney's office. This, along with the fact that over the last several years the case load

has increased significantly with filings exceeding 1,000, along with the fact that Davison County has the most Abused and Neglected Child cases in the District, leads Miskimins to the conclusion that he needs to add a full-time Deputy States Attorney to his staff. This would mean the contract with Taylor Law Firm would be amended so that juvenile matters would be handled directly by the States Attorney's office.

Taylor would remain as a part-time County consultant, which he has agreed to, but was unable to attend today's meeting.

The matter will be discussed in greater detail at next week's meeting.

INTO EXECUTIVE SESSION

At 10:45 a.m., motion by Reider, second by Kiner to move into executive session to discuss union negotiations. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:05 a.m., motion by Kiner, second by Reider to move out of executive session. All members voted aye. Motion carried.

APPROVE UNION ADDENDUM

Motion by Kiner, second by Reider to approve the proposed addendum to the 2015-2017 Teamsters Union contract utilizing Appendix A prepared by the Davison County Auditor's office. All members voted aye. Motion carried.

2016 JAIL BUDGET REVIEW

As requested, Corrections Administrator Radel and Sheriff Brink reviewed 2016's final budget.

Chairperson Bode said the fact that the overtime budget was \$75,000 over budget was never brought forward to the commissioners. She said she had gotten quite a few calls regarding the jail shortfall.

Radel said he would monitor the overtime more closely moving forward. He said that he has more staff so it should be easier to limit overtime. He further stated that sometimes overtime is unavoidable. For example when a mental patient is brought in that needs to be evaluated by DCI, taken to hospital, brought back to jail, etc... That takes extra staff that you can't schedule for.

Radel explained that one of their problems is that they can't utilize the shuttles to the County's advantage because the judge schedules the people that would ride the shuttle for morning court. The shuttles don't arrive until late morning. This means the jail staff has to transport the inmates that are due in court themselves.

Bode said that we need to bring everybody to the table to discuss this. She said there should be a solution so as to save the taxpayers some money.

Bode said people comment to her that they often see the Sheriff's vehicles in town rather than out in the County. Sheriff Brink responded by saying that the City of Mitchell is part of Davison County and the Sheriff's office is expected to work the whole County not just rural areas.

Radel mentioned that they are to the point where he feels he needs to hire a medical professional of some sort, in part, to be a liaison between the doctor and the inmates. He feels this would save Davison County money in the long run.

Radel addressed each line item and gave explanations for the budget shortfall. One of the major items was the shower project, which was approximately \$100,000 over budget. Radel also attributed the fact that, on average, there were eleven more prisoners housed per day than in the previous year.

Chairperson Bode and Corrections Administrator Radel agreed that the Jail Budget will be reviewed quarterly.

APPROVE TIMESHEETS

Motion by Kiner, second by Weitala to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Weitala, second by Kiner to approve the following bills for payment. All members voted aye. Motion carried

GENERAL FUND:

COMM: Workmen's Comp/SDML Workers Compensation-277.30, Travel/SDSU-3C6B05-50.00, Cult Endeav/First Bankcard-50.00; **AUD:** Workman's Comp/SDML Workers Compensation-221.68, Supplies/Mcleod's-455.86, Util/Susan Kiepke-50.00, Assoc Dues/IGO-50.00, SDACO-630.10, Time Clock/Time Clock Plus-1835.70, **TREAS:** Workman's Comp/SDML Worker's Compensation-166.26, Util/Christie Gunkel-50.00, Assoc Dues/SDACO-630.09; **STS ATTY:** Workman's Comp/SDML Workers Compensation-451.11; **INDIG DEFEND:** Third Party Bill/Keith Goehring-1931.80, Lacroix Law-148.72; **PUB SFTY BLDG:** Workman's Comp/SDML Workers Compensation-3260.94, Gas & Elect/Northwestern-6172.50, Phone/Roger Collins-50.00, Elevator Serv/Schumacher Elevator Co-364.62; **COURTHOUSE:** Workman's Comp/SDML Workers Compensation-1630.47, Repairs & Maint/First Bankcard-265.28, Ron's Bicycle & Locksmith-21.00, Water & Sewer/City of Mitchell-83.60, Phone-Dennis Bruske-50.00; **DOE:** Workman's Comp/SDML Workers Compensation-7751.50; **ROD:** Workman's Comp/SDML Workers Compensation-166.26, Supp/First Bankcard-23.33, Dues/SDACO-630.09, Minor Equip/First Bankcard-29.88; **NORTH OFF:** Workman's Comp/SDML Workers Compensation-3260.94, Repairs/First Bankcard-221.03; **VET:** Workman's Comp/SDML Workers Compensation-110.84; **CNTY COORD:** Copy Mach Maint/Elite Business-31.12; **GIS:** Gis Maint/Planning & Dev Dist III-1250.00; **SHER:** Workman's Comp/SDML Workers Compensation-7877.76; Cell Serv/Kathye Fouberg-50.00, Josh Peterson-50.00; **JAIL:** Workman's Comp/SDML Workers Compensation-26851.88; **COR:** Workman's Comp/SDML Workers Compensation-425.33; **WELF:** Workman's Comp/SDML Workmans Compensation-55.42, Hosp/Avera Q of P-4713.32, Travel/Dawn Grissom-8.40, Util/Dawn Grissom-50.00, **COMM NURSE:** Workman's Comp/SDML Workers Compensation-110.84; **WIC:** Workman's Comp/SDML Workers Compensation-55.42; **CADC:** Stepping Stones/Community Alcohol/Drug-1500.00; **DAK MENT HLTH:** Dak Counsel Inst/Dakota Counseling-1750.00; **MENTAL ILL:** Committals/Douglas Papendick-368.00, Hearings/Yankton Cnty Sheriff-50.00; **FAIRGRNDS:** Workman's Comp/SDML Workers Compensation-2073.83, Repairs & Maint/Automatic Building-724.00, Dakota Supply Grp-24.63, Menards-38.97, Supp/First Bankcard-39.40, Jones Supplies-57.06, Gas & Elect/Northwestern-2585.18; **EXT:** Workman's Comp/SDML Workers Compensation-332.52, Util/Northwestern-424.35; **WEED:** Workman's Comp/SDML Workers Compensation-4190.23; **DRAIN:** Workman's Comp/SDML Workman's Compensation-387.94; **PLAN & ZONE:** Workman's Comp/SDML Workers Compensation-443.36; **HIWAY:** Workman's Comp/SDML Workers

Compensation-22853.65; Prof Fees/Dept of Motor Vehicles-84.80, Supp/Menards-23.94, Paulson Sheet Metal-591.12, Siouxland Forklift-31.39, Thunes-48.22, Util/Northwestern-281.69, Snow & Emerg/Douglas Co Highway Dept-13138.40, Sign & Materials/Menards-195.90, Tractor Supply Creditplan-499.98, Machinery/Charles Mix Cnty-165000.00; **EMERG MGT:** Worker's Comp/SDML Workers Compensation-2112.52, Util/Jeff Bathke-50.00

ADJOURN

At 12:10 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for January 10, 2017 at 9:00 a.m.

ATTEST:

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish once
Approximate cost