

**November 1, 2016**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Claggett, second by Kiner to approve the minutes from the October 18, 2016 meeting. All members voted aye. Motion carried.

**REPORT**

Commissioners Weitala, Claggett and Kiner attended the South Dakota Planners Association Conference.

**QUARTERLY COMMUNITY HEALTH NURSE REPORT**

Community Health Nurse Becky Erdahl started the third quarterly report for 2016 by introducing the new Community Health Nurse Angela Eide.

The Mitchell Area POD did a vaccine clinic on August 11 at the Mitchell Middle School where they offered Tdap and MCV4 vaccines to all eligible 11-18 year olds free of charge.

There will not be a flu POD this year, however the community health nurses are planning to hold a flu clinic to accommodate students and parents work schedules. Unlike with the POD, flu shots will not be free.

27 pregnancy risk assessments and 74 baby care contacts were completed during the 3<sup>rd</sup> quarter.

Erdahl reported that she has moved from being the WIC nurse to being the Family Planning nurse.

The Family Planning program saw 200 clients this quarter. A total of \$25,851.00 in family planning services were provided with \$11,924.98 written off.

In the Cribs for Kids program, 5 sleep kits including Pack ‘n plays, liners, sleep sacks, pacifiers and brochures on safe sleep were distributed to families in need.

WIC had 528 participants in September. 191 certification and recertification appointments were completed Puberty talks were given in the Ethan School.

The full quarterly report may be found on file at the Davison County Auditor’s office.

**APPROVE PART-TIME NEW HIRE**

At the request of Community Health Nurse Erdahl, motion by Reider, second by Kiner to approve the hire of Blanch Johnson as part-time clerical for the office effective November 9, 2016 at a rate of \$13.25. She will

work twenty-four hours for the State of South Dakota and sixteen hours for the County. All members voted aye. Motion carried.

### **APPROVE TRAINING REQUESTS**

At the request of Community Health Nurse Erdahl, motion by Weitala, second by Kiner to approve the Community Health Nurse clerical employees to attend the December training and close the office. All members voted aye. Motion carried.

At the request of Community Health Nurse Erdahl, motion by Claggett, second by Reider for Blanch Johnson to attend WIC-IT training in Pierre for two to three days with the date to be determined. All members voted aye. Motion carried.

### **APPROVE PURCHASE**

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Weitala to purchase a Victor Cutmaster 52 Plasma cutter at a low quote of \$1,600 plus a \$63 filter with a 4-year warranty from AOX welding. All members voted aye. Motion carried.

### **SIGN BRIDGE IMPROVEMENT GRANT FUNDING AGREEMENTS**

Motion by Claggett, second by Kiner to authorize chairperson to sign Bridge Improvement Grant Funding Agreements for BRO 8018(00) 16-1, BRO 8018(00) 16-2, BRO 8018(00) 16-3 and BRO 8018(00) 16-4. All members voted aye. Motion carried.

### **INTO EXECUTIVE SESSION**

At 9:59 a.m., at the request of Sheriff Brink, motion by Kiner, second by Weitala to move into executive session to discuss personnel as per SDCL 1-25-2. All members voted aye. Motion carried.

### **MOVE OUT OF EXECUTIVE SESSION**

At 10:21 a.m., motion by Weitala, second by Reider to move out of executive session. All members voted aye. Motion carried.

### **PAY RAISE REQUEST**

A request was made by Sheriff Brink for a pay raise of \$.93 for Deputy Moke. Chairperson Bode requested the wage committee look into other wages to determine if the raise is fair. No action was taken.

### **APPROVE TRAINING REQUEST**

At the request of Sheriff Brink, motion by Claggett, second by Kiner to allow Josh Peterson to attend long rifle training sponsored by NRA and the FBI from approximately January 22 – 25, 2017 with a registration fee of \$395 plus travel expenses. All members voted aye. Motion carried.

### **APPROVE PURCHASE**

At the request of Sheriff Brink as per the request of Chief of Public Safety Lyndon Overweg, motion by Claggett, second by Weitala to authorize purchase of ten range blocks to be used at the shooting range at a total cost of \$1,170. All members voted aye. Motion carried.

### **TABLE VANTAGE POINT QUOTE**

Motion by Kiner, second by Reider to table action on the Vantage Point specs quote of \$5,500 until next week when Larry Johnson can appear to answer questions regarding pros and cons of fixing verses replacing. All members voted aye. Motion carried.

### **INTO EXECUTIVE SESSION**

At 11:14 a.m., at the request of States Attorney Miskimins to discuss union negotiations, motion by Kiner, second by Reider to move into executive session as per SDCL 1-25-2. All members voted aye. Motion carried.

### **OUT OF EXECUTIVE SESSION**

At 11:35 a.m., motion by Weitala, second by Claggett to move out of executive session. Motion carried.

### **TEAMSTERS UNION WAGES**

Motion by Weitala, second by Reider to approve a 2% raise for Teamsters Union members which is the same as will be offered to all other Davison County employees for 2017. All members voted aye. Motion carried.

### **TEAMSTERS UNION REQUEST**

Motion by Claggett, second by Kiner to remove the definition of “permanent part-time jailers” and deny the request to add Jail Sergeants, as they are supervisors, in Article 1 Recognition. All members voted aye. Motion carried.

### **CONTINUE DAKOTA CARE HEALTH INSURANCE COVERAGE**

After hearing the Health Insurance Committee’s recommendation from Auditor Kiepke, motion by Kiner, second by Claggett to renew with Dakota Care with the same options with a 0% increase in premium. All members voted aye. Motion carried.

### **APPROVE TIMESHEETS**

Motion by Weitala, second by Claggett to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

### **APPROVE BILLS**

Motion by Kiner, second by Reider to approve the following bills for payment. All members voted aye. Motion carried.

### **GENERAL FUND:**

**ELECTIONS:** Supplies/Bureau of Admin-13.50; **INDIGENT DEFENDER:** Indigent Contracts/Douglas Papendick-4583.33, Tinan, Smith, & Bucher-12916.67; **PUBLIC SAFETY BLDG:** Repairs/Menards-82.66,

Phone/Verizon-42.69, Elevator Service/Schumacher Elevator Co-362.13; **COURTHOUSE:** Repairs & Maint/Menards-17.23, Supplies/Menards-12.97; **ROD:** Rentals/Bureau of Admin-13.50; **NORTH OFFICE:** Repairs/Menards-42.61, Minor Equip/Menards-15.98; **VET:** Utilities/Verizon-55.46; **CTY COORD:** Copy Machine Maint/A&B Business-32.34, Elite Business Syst-208.24; **SHERIFF:** Prof Serv/UPS Store-9.28, Repairs-Patrol Car/Advance Auto Parts-82.96, Oil Changes/Lube Rangers-43.98, Tires/Graham Tire Co-627.80, Car Wash/Mega Wash-70.00, Office Supplies/Hard Drive Outlet-77.91, Travel & Conf/Ramkota-182.00, Cell Service/Verizon-324.60, Minor Equip/Advance Auto Parts-19.99, Neve's Uniforms-683.64; **JAIL:** Equip Repair/SF Two Way Radio-115.48, Jail Supplies/Charm-Tex-258.54, Laundry/Ameripride-201.48, Travel/Ramkota-182.00, Water Softner/Darrington Water-45.00, Contracts/Hard Drive Outlet-163.20, Medical Waste Transport-161.62; **POOR RELIEF:** Medicine/Lewis Drug-30.68; **FAIRGROUNDS:** Phones/Verizon-42.69; **EXTENSION:** Supplies/A&B Business-439.92, Utilities/Centurylink-98.46; **WEED:** Utilities/Verizon-73.12; **P&Z:** Prof Fees/SDPA-55.00; **HIWAY:** Repairs & Maint/Graham Tire-2273.08, Supplies & Materials/McFarland Supply-76.45, Utilities/Northwestern-380.22, Verizon-127.22; **EMERG MGT:** Utilities/Centurylink-26.82, Northwestern-170.48, Verizon-116.97, Emerg Accuml-Verizon-200.05; **FUND 76900:** M&P/SDACO-540.00; **ST ATTY:** Prof Fees/Roosevelt Cty Sheriff-30.00; **ELECTIONS:** Supplies/Brown & Saenger-2.97, Mcleod's-2649.49; **JUDICIAL:** Prof Fees/Carol Johnson-114.00; **AUDITOR:** Repairs & Maint/Patzer's-31.12, Supplies/First Bankcard-38.24, Mcleod's-3.86; Utilities/Susan Kiepkke-50.00; Leased Computer Equip/Tech Solutions-238.00; **TREASURER:** Passport Postage/First Bankcard-64.50, Utilities/Christie Gunkel-50.00, Leased Computer Equip/Tech Solutions-222.00; **STATES ATTY:** Prof Fees/Yellow Robe Consulting-750.00, Leased Computer Equip/Tech Solutions-158.00; **INDIGENT DEFEND:** Third Party Billing/Larson & Nipe-653.20, Morgan, Theeler-46.00, Wantoch Law-516.50, CAA/Indig Contracts/Stiles, Papendick, & Kiner-134.00, Tinan Smith & Bucher-941.78; **A&B CHILD:** A&B Child/Brad Kerner-2190.00, Larson & Nipe-423.20, Morgan Theeler-469.50; **PUBLIC SAFETY BLDG:** Repairs/First Bankcard-65.00, James Valley Nursery-482.99, Menards-22.99, Supplies/First Bankcard-15.00, Hillyard-21.95, Gas & Electric/Northwestern-6014.50, Water & Sewer/City of Mitchell-877.30, Phone/Roger Collins-50.00, Buildings/First Bankcard-71.04, Minor Equip/First Bankcard-85.39; **COURTHOUSE:** Repairs & Maint/Campbell Supply-5.78, James Valley Nursery-179.18, Menards-22.99, Supplies/Hillyard-21.95, Water & Sewer/City of Mitchell-409.40, Phone/Dennis Bruske-50.00; **DOE:** Books/First Bankcard-138.50, Minor Equip/First Bankcard-29.00, Leased Computer Equip/Tech Solutions-519.00, Marshall & Swift/Marshall & Swift-634.20, Vehicle Repair/Sturdevant's-34.36; **ROD:** Supplies/First Bankcard-5.16, S&M Printing-385.37, Leased Computer Equip/Tech Solutions-283.00; **NORTH OFFICE:** Repairs/Larry's I90-42.19, Menards-54.70, Supplies/Jones Supplies-147.95, Buildings/Clark Paving-1563.82, Minor Equip/Campbell Supply-8.75, Leased Computer Equip/Tech Solutions-53.00; **VET:** Leased Computer Equip/Tech Solutions-64.00; **CNTY COORD:** IT Contract/Tech Solutions-3228.40, Postage/Qualified Presort-625.08, Postage Meter Fees/Qualified Presort-176.21, Leased Computer Equip/Tech Solutions-774.00; **SHERIFF:** Prof Services/Davison Cty Sheriff-98.45, First National Insurance-80.00, Mcleod's-69.00, Gas-Patrol Car/First Bankcard-20.00, Field Supplies/Mcleod's-109.80, Training/First Bankcard-286.35, Prisoner Food/Pennington County Jail-162.35, Cell Service/Kathye Foberg-50.00, Josh Peterson-50.00, Minor Equip/PCS Mobile-107.46, Tech Solutions-249.00, Leased Computer Equip/Tech Solutions-893.00; **JAIL:** Medicine/QOP-141.55, James Valley Imaging-32.99, Lewis Drug-7159.17, Mitchell Clinic-309.24, Mitchell Regional-1463.60, Fed Inmate Med Exp/Lewis Drug-116.97, Mitchell Clinic-69.70, Office Supp/Brown & Saenger-822.64, Jail Supp/CWD-28.80, Jones Supplies-821.61, Laundry Supp/Jones Supplies-162.37, Lewis Drug-87.94, Kitchell Supp/CWD-181.28, Jones Supplies-360.35, Other Cty Jail Brd/Meade Cty Aud-325.00, Yankton Cnty Sheriff-427.00, Prisoner Food/CBM Food Service-12518.43, Travel/First Bankcard-24.01, Contracts/First National Ins-80.00, Hard Drive Outlet-130.60, SGTS Inc-480.00, Minor Equip/Lewis Drug-90.99, Taser International-1000.82, Leased Computer Equip/Tech Solutions-391.00; **CORONER:** Coroner Fees/Sanford Health-2250.00; **JUV DETEN:** Detention/Minnehaha Co Reg-2200.00; **POOR RELIEF:** Transients/M&H Gas-15.00, Travel/Dawn Grissom-10.08, Utilities/Dawn Grissom-50.00, Leased Computer Equip/Tech Solutions-46.00; **MENTAL ILLNESS:** Committals/Douglas Papendick-460.00, Hearings/Mark Katterhagen-30.00, Lucy Lewno-195.46, Karen Swanda-30.00; **FAIRGROUNDS:** Repairs & Maint/Menards-

33.20, Morris Equip-105.60, Supplies/Hillyard-21.94, Jones Supplies-49.65, Menards-118.31, Gas & Electricity/Northwestern-61.90, Leased Computer Equip-32.00; **EXTENSION:** Postage/Qualified Presort-16.81, Utilities/Northwestern-272.11, Leased Computer Equip/Tech Solutions-165.00; **WEED:** Utilities/City of Mitchell-3.00, Leased Computer Equip/Tech Solutions-62.00; **PLAN & ZONING:** Publishing/First Bankcard-6.47, Leased Computer Equip/Tech Solutions-48.00; **HIWAY:** Repairs & Maint/Fastenal Co-50.71, Travel & Conf/SDSU LTAP-125.00, Utilities/City of Mitchell-37.75, Northwestern-80.35; Leased Computer Equip/Tech Solutions-129.00, Patch Mix/Commercial Asphalt-30803.22, Other Proj/SD Dept of Transport-1056.71; **EMERG MGT:** Repairs & Maint/Sturdevant's-445.24, Supplies/Menards-168.18, Fuel/First Bankcard-10.72, Utilities/Jeff Bathke-50.00, City of Mitchell-8.00, Leased Computer Equip/Tech Solutions-242.00

## **PAYROLL FOR THE MONTH OF OCTOBER**

Commissioner-\$6,239.40, Election-\$901.52, Auditor-\$14,718.05, Treasurer-\$7,340.42, State's Attorney-\$17,625.93, Public Safety Building-\$8,125.78, Gen. Government Building-\$2,538.54, Director of Equalization-\$23,773.69, Register of Deeds-\$10,866.83, North Offices-\$3,439.43, Veterans' Services-\$4,293.11, County Coordinator-\$432.00, 24/7 Program-\$5,426.72, Sheriff-\$35,353.49, County Jail-\$71,737.89, Coroner-\$150.00, Juvenile Detention-\$472.29, Emergency Management-\$3,901.43, County Road & Bridge-\$37,451.32, Welfare-\$3,193.10, Community Health Nurses-\$2,200.01, WIC-\$2,727.08, Fairgrounds-\$2,700.44, Extension-\$2,385.13, Weed Control-\$5,046.79, Planning/Zoning-\$4,255.47.

## **ACKNOWLEDGE VOLUNTEERS**

Motion by Claggett, second by Reider to acknowledge volunteers for the month of November for Work Comp purposes, with the full list filed in the Auditor's office. All members voted aye. Motion carried.

## **DENY WELFARE**

As per the recommendation of Welfare Director Grissom, motion by Claggett, second by Reider to deny welfare claim #15-4831 pursuant to SDCL 28-13 and welfare claim #16-8417 as per SDCL 28-13-27(6)(d) applicant failed to purchase health insurance when insurable and insurance was affordable. All members voted aye. Motion carried.

## **REVIEW EVALUATION FORMS AND QUESTIONS**

The commissioners reviewed evaluation questions and thoughts they may like to include when they begin to hold discussions with department heads.

## **ADJOURN**

At 11:50 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for November 10<sup>th</sup>, 2016, at 9:00 a.m., due to the need to canvass ballots from the 2016 General Election.

## **ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost