

October 11, 2016

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Weitala to approve the minutes from the October 4, 2016 meeting. All members voted aye. Motion carried.

SMOKE DETECTOR INSTALLATION REPORT

Emergency Management Deputy Jenniges reported that approximately 104 smoke detectors were installed in Mitchell last weekend. These smoke detectors were donated by the Red Cross. First National Bank donated food and equipment and Marco's pizza gave a special deal to the volunteers. This is the 3rd annual smoke detector installation. Each year a different zone of the City is chosen to canvass, with approximately 340 homes reached this year.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:15 a.m., motion by Kiner, second by Weitala to recess Board of Commissioners and move into Board of Adjustment. All members voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:28 a.m., motion by Reider, second by Weitala to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

APPROVE PLAT

Motion by Kiner, second by Claggett to approve a Plat of Lot D-1, a Subdivision of Lot D in the SE ¼ of Section 3, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

WELFARE QUARTERLY REPORT

Welfare Director Grissom presented the 3rd quarter of 2016 Welfare report. The report shows there is one appeal pending from 2010 with potential liability of \$6,897.61, 1 appeal pending from 2011 with potential liability of \$4,356.29, 5 appeals pending from 2012 with potential liability of \$25,273.37, 7 appeals pending from 2013 with potential liability of \$28,967.38, 8 appeals pending from 2014 with potential liability of \$67,004.71. Bills are still being received for 2015 and 2016. The full report may be found on file in the Davison County Auditor's office.

NOTE PERMISSION TO USE COMMISSION CHAMBERS

Welfare Director Grissom introduced Debbie Emme as the new Veteran's Office assistant. Ms. Emme reported to the commissioners that Girl Scout Troop 57005, which her daughter is a part of, would like to help in raising funds for a project started by VSO Davidson. They would like to hold fundraising events to place headstones on the graves of veterans who don't have them. The cost is \$700 apiece and there are at least six of them. To get started, Troop 57005 would like to meet at the Commission Chambers on Monday, October 17, 2016, as well as tour various offices in the building. The commissioners thought this to be a great idea and gave their blessing to the project as well as allowing the troop to meet in the Commission Chambers.

APPROVE PURCHASE

At the request of Corrections Administrator Radel, motion by Reider, second by Kiner to approve the purchase of an X-26P Taser to replace the X-26 Taser that is having electronic problems, at a cost of \$1,200. All members voted aye. Motion carried.

ACKNOWLEDGE NEW HIRE

At the request of Treasurer Gunkel, motion by Kiner, second by Claggett to acknowledge the new hire of Carly Schoenfelder as Deputy Treasurer at a rate of \$14.78 per hour with a \$.50 increase after successful completion of a six-month probationary period. Ms. Schoenfelder will begin working part-time October 14 and full-time October 19, 2016. All members voted aye. Motion carried.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Weitala, second by Claggett to approve the September 2016 Auditor's Account with the Treasurer in the amount of \$6,397,351.73. All members voted aye. Motion carried.

CHANGE MEETING DATE

At the request of Auditor Kiepke, motion by Reider, second by Kiner to change the regularly scheduled meeting date from November 8, 2016 to November 10, 2016 so that the General Election ballots may be canvassed in a timely fashion. All members voted aye. Motion carried.

REVIEW EVALUATION FORMS AND QUESTIONS

The commissioners reviewed various evaluation forms submitted by different department heads and talked about questions and thoughts they may like to include when they begin to hold discussions with department heads.

APPROVE BILLS

Motion by Reider, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMMISSIONERS: Publishing/Daily Republic-1600.43; **ELECTIONS:** Supplies/Mcleod's-409.83; **AUDITOR:** Supplies/Mcleod's-248.95; **STATES ATTY:** Prof fees/James Taylor-6444.45, Repairs & Maint/A&B Business Solutions-79.92; **PUBLIC SAFETY BLDG:** Repairs/Monick Pipe & Supply-555.89, Pest Control/Premier Pest-70.00, Garbage/Miedema Sanitation-130.00, Minor Equip/Hillyard-679.97; **COURTHOUSE:** Supplies/Jones Supplies-197.60, Pest Control/Premier Pest-40.00, Garbage/Miedema

Sanitation-88.00, Buildings/Menards-13.96; **DOE:** Supplies/Brown & Saenger-665.14; **ROD:** Rentals/Microfilm Imaging Sys-390.00, Supplies/Brown & Saenger-60.14, Travel & Conf/Deb Young-129.78; **NORTH OFFICE:** Repairs/Menards-21.88, Supplies/Mcleod's-534.20, Pest Control/Premier Pest-50.00, Garbage/Miedema Sanitation-72.00; **VETERANS:** Supplies/Mcleod's-101.08; **COUNTY COORD:** Postage/Qualified Presort-883.86, Postage Meter Fees/Qualified Presort-231.52, Copy Machine Maint/A&B Business-53.24; **SHERIFF:** Oil Changes/Sturdevant's-38.04, Tires/Graham Tire Comp-627.80, Uniforms/Neve's Uniforms-58.45, Uniforms/Sungold Trophies-19.95, Travel & Conf/Steve Brink-53.00, Cellular Service/Verizon-320.16, Minor Equip/Tech Solutions-314.00; **JAIL:** Medicine/Stephen Gullings-82.00, Laundry Supplies/Jones Supplies-221.48, Prisoner Food/CBM Food Service-4202.86, Travel/Donald Radel-53.00; **POOR RELIEF:** Hospital/Avera St. Benedict-2457.51, Funerals/Bittner Funeral Chapel-5000.00; **MENTAL ILLNESS:** Committals/Douglas Papendick-92.00, Hearings/Avera Q of P-699.50, Hearings/Lincoln County Treasurer-727.03, Hearings/Dean Schaefer-165.00; **FAIRGROUNDS:** Repairs & Maint/Bender's Sewer & Drain-244.00, Repairs & Maint/Santel-40.00, Gas & Electricity/Northwestern-1304.60, Water & Sewer/Davison Rural Water-47.80, Pest Control/Premier Pest-40.00, Garbage/Miedema Sanitation-120.00; **EXTENSION:** Postage/Qualified Presort-18.93; **WEED:** Repairs/C&B Operations-911.39, Repairs/Mettler Implement-873.95, Repairs/Wheelco Truck & Trailer-44.07, Board Mileage/Brenda Bode-15.20, Board Mileage/Brian Bode-14.28; **PLAN/ZONE:** Publishing/First Bankcard-6.47; **HIGHWAY:** Prof Fees/D-Ware-1500.00, Repairs & Maint/A&G Diesel-7.56, Repairs & Maint/Bailey Metal-324.81, Repairs & Maint/Butler Machinery-375.60, Repairs & Maint/Carquest-502.09, Repairs & Maint/Graham Tire-2273.08, Repairs & Maint/Mitchell Iron & Supply-530.20, Repairs & Maint/Scott Supply-255.00, Repairs & Maint/Sturdevant's-707.94, Repairs & Maint/Wheelco Truck & Trailer-2303.05, Supplies & Materials/A-Ox Welding-67.33, Supplies & Materials/Boyer Trucks-378.82, Supplies & Materials/Campbell Supply-77.43, Supplies & Materials/Carquest-35.47, Supplies & Materials/Diamond Mowers-541.98, Supplies & Materials/SD Dept of Revenue-192.80, Supplies & Materials/Sturdevant's-372.43, Supplies & Materials/Wheelco Truck & Trailer-306.06, Utilities/City of Mt Vernon-70.22, Utilities/Miedema Sanitation-72.00, Utilities/Santel-39.87, Other Projects/SD Dept of Transportation-721.09; **EMERGENCY MGT:** Fuel/First Bankcard-31.23, Travel & Conf/First Bankcard-114.00; **DEBT SERVICE:** TID Paymt/Cortrust Bank-9762.59

PAYROLL FOR THE MONTH OF SEPTEMBER

Commissioner-\$9,359.10, Auditor-\$21,055.08, Treasurer-\$19,538.22, State's Attorney-\$26,646.92, Public Safety Building-\$12,188.68, Gen. Government Building-\$3,737.83, Director of Equalization-\$35,707.55, Register of Deeds-\$16,301.54, North Offices-\$5,179.47, Veterans' Services-\$5,384.83, County Coordinator-\$648.00, 24/7 Program-\$8,836.92, Sheriff-\$55,631.85, County Jail-\$109,555.16, Coroner-\$450.00, Juvenile Detention-\$1,090.73, Emergency Management-\$7,346.49, County Road & Bridge-\$58,738.99, Welfare-\$4,789.65, Community Health Nurses-\$3,300.00, WIC-\$4,090.62, Fairgrounds-\$4,050.66, Extension-\$4,097.82, Weed Control-\$5,219.38, Planning/Zoning-\$4,888.86.

APPROVE TIMESHEETS

Motion by Reider, second by Weitala to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

ADJOURN

At 10:32 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for October 18th, 2016, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost