

September 6, 2016

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Bode, Claggett, Kiner and Reider (appeared at 9:10 a.m.). Absent Weitala. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Kiner to approve the minutes from the August 23, 2016 meeting. All members present voted aye. Motion carried.

DISCUSSION

Chairperson Bode reported there was good information disseminated at the District III meeting. She said one of the points that really hit home for her was to look at your local people for new construction, new business, etc... before looking outside the state.

ACCEPT RESIGNATIONS

Motion by Kiner, second by Claggett to accept the resignation of part-time Transport Officer Frank Lutjens as of September 6, 2016. All members present voted aye. Motion carried

Motion by Reider, second by Kiner to accept the resignation of full-time Corrections Officer Mary White as of September 9, 2016. All members present voted aye. Motion carried.

APPROVE NEW HIRES

At the request of Corrections Administrator Radel, motion by Claggett, second by Kiner to approve the hire of Adam Swenson as a part-time 24/7 Officer with a starting wage of \$13.67 per hour. All members present voted aye. Motion carried.

At the request of Corrections Administrator Radel, motion by Claggett, second by Reider to reclassify Austin Loes as a full-time Corrections Officer, Step I with a starting wage of \$15.80 per hour. All members present voted aye. Motion carried.

ACCEPT LOW QUOTE FOR STEP REPAIR

At the request of Physical Plant Manager Ruml, motion by Claggett, second by Reider to approve the low quote of \$1,800 received from Benders Concrete Concepts to repair the Northeast steps at the Courthouse. All members present voted aye. Motion carried.

OPEN PROVISIONAL BUDGET HEARING

At 10:10 a.m., motion by Claggett, second by Kiner to open the 2017 Provisional Budget hearing. All members present voted aye. Motion carried.

ADOPT 2017 PROVISIONAL BUDGET

Motion by Claggett, second by Reider to adopt the 2017 Provisional Budget. A roll call vote was taken as follows. Claggett – aye, Reider – aye, Kiner – aye, Bode – aye, Weitala – absent. Motion carried.

CLOSE PROVISIONAL BUDGET HEARING

Motion by Reider, second by Claggett to close the 2017 Provisional Budget hearing. All members present voted aye. Motion carried.

APPROVE NEW HIRES

As per the request of Treasurer Gunkel, motion by Claggett, second by Reider to hire Jordyn Traversie as a Deputy Treasurer at a rate of \$14.78. She will start as a part-time employee until she is able to come on board full-time. All members present voted aye. Motion carried.

As per the request of Treasurer Gunkel, motion by Claggett, second by Reider to hire Amanda Tollefson as a Deputy Treasurer at a rate of \$14.78. All members present voted aye. Motion carried.

COMBINE PRECINCTS FOR PRIMARY ELECTION

Motion by Kiner, second by Reider to combine precincts for the General Election. A roll call vote was taken as follows. Kiner – aye, Reider – aye, Claggett – aye, Bode – aye, Weitala - absent. Motion carried.

**DAVISON COUNTY RESOLUTION #090616-01
RESOLUTION COMBINING PRECINCTS
FOR 2016 GENERAL ELECTION**

WHEREAS, SDCL 12-14-1 provides for boundary changes of election precincts already established;
and

WHEREAS, it is more cost effective to combine precincts for the General Election; and

WHEREAS, per SDCL 12-14-4 in doing so shall not cause unreasonable waiting time for the voters;
and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Davison County that the precincts will be combined to form sixteen precincts as follows:

- Precinct 1**
- Precinct 2**
- Precinct 3**
- Precincts 4 & 5**
- Precincts 6 & 7**
- Precinct 8**
- Precinct 9**
- Precinct 10**
- Precinct 11**
- Precincts 12 & 13**

Precinct 14
Precinct 15
Precinct 16
Precincts 17 & 18
Precinct 19
Precinct 20

IT IS FURTHER RESOLVED; that this resolution be in effect each year a general election is held unless repealed or modified by duly enacted resolution.

Dated this 6th day of September, 2016

Brenda Bode, Chairman
Davison County Board of Commissioners

Attest:

Susan Kiepke, Davison County Auditor

DENY WELFARE CLAIMS

As per the recommendation of Welfare Director Grissom, motion by Reider, second by Kiner to deny welfare claim #14-7633 and #16-2506 as per SDCL 28-13-33 prior approval required for non-emergency admissions and deny welfare claim #16-3313 and #16-7734 as per SDCL 28-13-27(6)(d) failed to purchase health insurance when individual was insurable and insurance was affordable. All members present voted aye. Motion carried.

APPROVE ADVERTISING FOR OPEN POSITION

Motion by Kiner, second by Reider to authorize advertising for the part-time clerical position in the Veteran's Service Office. All members present voted aye. Motion carried.

HIGHWAY TO CONTINUE TEN-HOUR DAYS

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Reider to allow Highway staff, with the exception of clerical, to continue to work ten-hour days until October 1st, 2016. All members present voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Reider, second by Claggett to acknowledge volunteers for the month of September 2016 for work comp purposes. A complete list may be found on file in the Davison County Auditor's office. All members present voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Kiner, second by Reider to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

REVIEW OF DAVISON COUNTY OWNED LAND AND BUILDINGS

As per the request of Chairperson Bode, DOE Goetsch presented an overview of County owned land and buildings as follows.

The County Highway includes four parcels. Goetsch believes they should be combined into one. The commissioners determined they would approve combining three of the four. The North Offices includes three parcels which Goetsch said could be combined. The commissioners don't wish to do so at this time. The Courthouse consists of one parcel. The Public Safety Building consists of two parcels that Goetsch suggested should be combined and the commissioners agreed. There is a parcel in Badger Township the County currently leases out. There are a couple of parcels in Mt. Vernon City and a parcel in Mitchell Township the County owns and should figure out how to deed them to the neighboring property owners. The Fairgrounds is one parcel that includes two portions which are leased, one to the Gun Club and one to MTI.

ACCEPT FUEL QUOTE

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Claggett to accept the lone fuel quote from Meyers Oil for 3,000 gal of 90/10 unleaded @ \$1.8631 per gallon. All members present voted aye. Motion carried.

APPROVE BILLS

Motion by Kiner, second by Reider to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

COMMISSION: Prof Fees/Hoffman Digging-1,076.25; **ELECTION:** Supplies/Bureau of Administration-13.50; **JUDICIAL:** Prof Fees/Carol Johnson-710.60, Law Library/West Payment Center-30.75; **AUDITOR:** Supplies/First Bankcard-6.99, Utilities/Susan Kiepkke-50.00, Leased Equip/Tech Solutions-238.00; **TREASURER:** Passport Postage/First Bankcard-77.40, Supplies/McLeod's Printing-14.52, Utilities/Christie Gunkel-50.00, Leased Equip/Tech Solutions-213.00; **ST ATTY:** Prof Fees/James D Taylor-6,444.45, Leased Equip/Tech Solutions-158.00; **INDIGENT DEFENDER:** Third Party Billing/Keith Goehring-396.83, Morgan,Theeler-3,387.50, CAA-Indigent Contracts/Stiles, Papendick & Kiner-167.25; **PUBLIC SAFETY BLDG:** Repairs/Dakota Supply Group-63.00, Iverson Chrysler Center-1,636.26, Menards-39.96, Mitchell Iron & Supply-157.34, Scott Supply-417.65, Supplies/Jones Supplies-130.00, Utilities/Northwestern Energy-7,355.20, Phone/Roger Collins-50.00, Minor Equip/Menards-97.90; **GEN GOV BLDG:** Repairs & Maint/First Bankcard-8.90, Golden West-274.90, Mebius Nursery-345.00, Menards-83.64, Mitchell Iron & Supply-424.91, Thune's-23.87, Supplies/Campbell Supply-14.06, Menards-11.98, Phone/Dennis Bruske-50.00, Verizon Wireless-42.99, Utilities/City of Mitchell-589.45, Minor Equip/First Bankcard-72.79; **DOE:** Travel & Conf/First Bankcard-39.99, Minor Equip/First Bankcard-29.00, Marshall & Swift-6,709.70, Utilities/Verizon Wireless-80.08, Leased Equip/Tech Solutions-512.00; **ROD:** Rentals/Bureau of Administration-13.50, Supplies/First Bankcard-6.45, Microfilm Supplies/Microfilm Imaging-40.11, Minor Equip/A & B Business Solutions-2,860.00, Leased Equip/Tech Solutions-283.00; **NORTH OFFICES:** Repairs/Larry's I-90 Service-839.46, Menards-22.95, Supplies/Brown & Saenger-7.45, Menards-25.94, Building/First Bankcard-39.98, Leased Equip/Tech Solutions-53.00; **VETERANS:** Utilities/Verizon Wireless-54.15, Leased Equip/Tech Solutions-64.00; **CO COORD:** IT Contract/Tech Solutions-3,198.40, Leased Equip/Tech Solutions-774.00; **GIS:** Pictometry Intl-3,835.40; **SHERIFF:** Prof Fees/Davison Co Sheriff-4.00, Patrol Car Repairs/Big E Auto Service-279.43, Tires/Graham Tire-24.00, TMA-15.45, Office Supplies/Wholesale Electronics-27.19, Gas/First Bankcard-42.55, Cellular Service/Kathye Fouberg-50.00, Josh Peterson-50.00, Leased Equip/Tech Solutions-893.00; **JAIL:** Medicine/Avera Queen of Peace-104.00, Mitchell Regional Ambulance-150.00, Equip Repair/LL Harder-496.12, Office Supplies/S & M Printing-169.00, Jail Supplies/Jones Supplies-239.17, Moore

Medical-270.22, Kitchen Supplies/Jones Supplies-192.75, Prisoner Food/CBM Food Service-9,188.35, Contracts/Hard Drive Outlet-157.40, Inmate Service/Swanson Service-25.65, Leased Equip/Tech Solutions-287.00; **POOR RELIEF:** Supplies/McLeod's Printing-92.87, Travel/Dawn Grissom-15.12, Utilities/Dawn Grissom-50.00, Leased Equip/Tech Solutions-46.00; **WIC:** Expenditures/Aimee Schaefer-37.00; **MENTAL ILLNESS BRD:** Hearings/Avera McKennan Hospital-1,272.00, Brevik Law-224.93, Mark Katterhagen-7.50, Lucy Lewno-127.96, Minnehaha Co Auditor-476.50, Pollard Law-231.50, Karen Swanda-7.50, Creighton Thurman-348.78; **FAIRGROUNDS:** Repairs & Maint/Campbell Supply-19.34, Interstate Tire & Auto-140.00, Menards-32.83, Gas & Electric/Northwestern Energy-2,012.46, Phone/Verizon Wireless-42.99, Leased Equip/Tech Solutions-32.00; **EXTENSION:** Northwestern Energy-418.25, Leased Equip/Tech Solutions-165.00; **WEED:** Utilities/Verizon Wireless-73.20, Leased Equip/Tech Solutions-62.00; **PLAN/ZONE:** Publishing/First Bankcard-6.47, Supplies/McLeod's Printing-51.00, Leased Equip/Tech Solutions-48.00; **HWY:** Repairs & Maint/Butler Machinery-283.62, Scott Supply-155.17, Travel & Conf/SD Counties-200.00, Utilities/City of Mitchell-70.90, Northwestern Energy-66.04, Verizon Wireless-127.35, Leased Equip/Tech Solutions-84.00, Projects/SD Dept of Transportation-1,773.24, Other Projects/Commercial Asphalt-11,472.96; **EMERG MGMT:** Repairs & Maint/TMA-93.47, Supplies/First Bankcard-625.70, Travel & Conf/Mark Jenniges-45.00, Utilities/Jeff Bathke-50.00, City of Mitchell-8.00, Verizon Wireless-117.06 Emerg Accuml/Verizon Wireless-200.05, Kiana Wiechmann-51.57, Jenna Auch-96.10, Leased Equip/Tech Solutions-242.00; **FUND 24800:** Jail Minor Equip/First Bankcard-229.28 .

ADJOURN

At 11:25 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for September 20th, 2016, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost