

**September 20, 2016**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Bode, Claggett, Weitala and Reider. Absent Kiner. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Claggett, second by Reider to approve the minutes from the September 6, 2016 meeting. All members present voted aye. Motion carried.

**DISCUSSION**

Chairperson Bode reported that the Fall Convention held in Sioux Falls last week was very good. She said she attended presentations concerning mental health, juveniles and other interesting sessions.

**RECOGNIZE EMPLOYEES**

Chairperson Bode asked to recognize County employees for their efforts in garnering Davison County the Gold Safety Award. She said she would also like to give special thanks to Safety Coordinator Tonya Meaney who provides materials to employees.

**ELECTION BUDGET**

Auditor Kiepke noted that the 2016 Election Budget will be in the red before the General Election is over because of the size of the ballot. The size of the ballot (8 ½ x 17) has caused auditors to order special ballot sleeves, special size absentee envelopes, special size canary yellow paper for sample ballots as well as having extra cost to publish the ballot and mail the ballot because of its size.

**RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT**

At 9:15 a.m., motion by Reider, second by Weitala to recess Board of Commissioners and convene Board of Adjustment. All members present voted aye. Motion carried.

**ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS**

At 9:40 a.m., motion by Claggett, second by Reider to adjourn Board of Adjustment and reconvene Board of Commissioners. All members present voted aye. Motion carried.

**APPROVE PLAT**

Motion by Claggett, second by Weitala to approve a Plat of Tract A of Brian's Addition, in the SW ¼ of the NW ¼ of Section 3, T 101 N, R 62 W of the 5<sup>th</sup> P.M., Davison County, South Dakota. All members present voted aye. Motion carried.

**APPROVE TIMESHEETS**

Motion by Claggett, second by Weitala to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

**APPROVE AUDITOR’S ACCOUNT WITH TREASURER**

Motion by Claggett, second by Reider to approve the August 2016 Auditor’s Account with the Treasurer in the amount of \$6,916,068.04. All members present voted aye. Motion carried.

**DENY WELFARE CLAIMS**

As per the recommendation of Welfare Director Grissom, motion by Claggett, second by Reider to deny welfare claim #16-1606 as patient has eligible Medicaid and deny welfare claim #16-2320 as patient has ability to pay. All members present voted aye. Motion carried.

**APPROVE TRAVEL**

Motion by Weitala, second by Claggett to approve travel for Commissioner Reider and Auditor Kiepke to attend the Workwell Seminar in Sioux Falls on September 21, 2016. All members present voted aye. Motion carried.

**OPEN 2017 BUDGET HEARING**

At 10:00 a.m., motion by Claggett, second by Weitala to open the public hearing for the 2017 Annual Budget. All members present voted aye. Motion carried.

**ADOPT 2017 ANNUAL BUDGET**

Motion by Reider, second by Weitala to adopt the 2017 Provisional Budget as the 2017 Annual Budget as presented. All members present voted aye. Motion carried.

COUNTY TAX LEVIES	Tax Levy in	
	Dollars	\$'s/1,000
WITHIN LIMITED LEVY:		
* General County Purposes (10-12-9)	6,200,374.00	4.160
Library		
LIMITED LEVY (10-12-21) - SUB TOTAL		
OUTSIDE LIMITED LEVY:		
County Snow Removal Fund (34-5-2)		
* Highway and Bridge Reserve (10-12-13)		
Courthouse, Jail, etc., Bldg.		

**RESOLUTION**

ADOPTION OF ANNUAL BUDGET FOR DAVISON County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget



Chairperson Bode asked how the City would feel about the County selling a license to somebody whose intent is to add another Malt Beverage license and Wine license to the City's count as there is a moratorium on the number of licenses the City issues.

Bode further stated that it causes her heartburn to feel like the County is being used.

Mr. Brinkman stated there is no other way to expand his business as he knows of no licenses available in the City.

Commissioner Reider made a motion to approve the license, however, he rescinded that motion as RR Enterprises, Inc. withdrew their request and asked that another hearing be held because of the absence of Commissioner Kiner. The new hearing will be scheduled for October 18<sup>th</sup>, 2016.

### **INTO EXECUTIVE SESSION**

As per the request of VSO Davidson, represented by Welfare Director Grissom, motion by Reider, second by Claggett to move into executive session to discuss personnel. All members present voted aye. Motion carried.

### **OUT OF EXECUTIVE SESSION**

Motion by Weitala, second by Reider to move out of executive session. All members present voted aye. Motion carried.

### **APPROVE NEW HIRE**

At the request of VSO Davidson, represented by Welfare Director Grissom, motion by Reider, second by Weitala to approve the hire of Debra Emme as a part-time Office Assistant with a starting wage of \$13.25 per hour with hours not to exceed twenty-five per week. All members present voted aye. Motion carried.

### **APPROVE TRAVEL**

At the request of States Attorney Miskimins, motion by Claggett, second by Reider to approve for Deputy States Attorneys Bob O'Keefe and Braden Hoefert to attend States Attorney training presented by the Attorney General's office in Pierre on September 8<sup>th</sup> and 9<sup>th</sup>, 2016 and for O'Keefe to attend Drug Court Training from November 1 – 4, 2016 in Deadwood. All members present voted aye. Motion carried.

### **APPROVE BILLS**

Motion by Weitala, second by Claggett to approve the following bills for payment. All members present voted aye. Motion carried.

### **GENERAL FUND:**

**COMMISSION:** Utilities/Mitchell Telecom-56.33; **AUDITOR:** Utilities/Mitchell Telecom-56.36; **TRESURER:** State MV Supplies/Tech Solutions-179.00, Utilities/Mitchell Telecom-113.37; **ST ATTY:** Repairs & Maint/A&B Business-90.57, Utilities/Mitchell Telecom-120.34; **PUBLIC SAFETY BLDG:** Repairs/McFarland Supply-40.48; **GEN GOV BLDG:** Repairs & Maint/Santel Comm-45.00, Cable/Mitchell Telecom-65.37; **DOE:** Utilities/Mitchell Telecom-116.15; **ROD:** Utilities/Mitchell Telecom-132.31; **NORTH OFFICES:** Phones/Mitchell Telecom-81.52; **VETERANS:** Utilities/Mitchell Telecom-138.22; **CO COORD:**

Copy Machine Maint/A&B Business-53.24; **SHERIFF:** Oil Changes/Sturdevant's Auto Parts-38.04, Utilities/Mitchell Telecom-663.69, Cellular Service/Verizon-320.14; **JAIL:** Cable TV/Mitchell Telecom-65.37; **POOR RELIEF:** Utilities/Mitchell Telecom-122.19; **FAIRGROUNDS:** Repairs & Maint/Santel Comm-40.00, Water & Sewer/Davison Rural Water-53.25; **WEED:** Supplies/Crop Prod Services-6020.00, Utilities/Mitchell Telecom-109.19; **HWY:** Supplies & Materials/Department of Rev-509.74, Supplies & Materials/Mueller Lumber Co-16.97, Sec Rds Supplies & Materials-6003.00, Utilities/City of Mt Vernon-70.22, Utilities/Elite Business Sys-33.09, Utilities-Mitchell Telecom-174.57, Utilities/Santel Comm-39.90 ; **EMERG MGMT:** Utilities/Mitchell Telecom-75.60. **COMMISSION:** Publishing/Daily Republic-1009.59, Recognition/Cherrybee's-85.49, Recognition/Sungold Trophies-28.75; **ELECTIONS:** Supplies/Mcleod's-343.14; **JUDICIAL:** Prof Fees/Robin Anderson-207.40, Prof Fees/Avera Med Grp-2000.00, Prof Fees/Carol Johnson-46.00, Law Library/West Payment Center-884.50; **AUDITOR:** Rentals/Microfilm Imaging-194.00, Lien Coll Supplies/McLeod's Printing-269.80, Travel & Conf/Susan Kiepke-127.00, Leased Comp Equip/Tech Solutions-238.00, Mainframe Prog/Software Services-600.00; **TREASURER:** Supplies/JobHQ-483.39, State MV Supplies/JobHQ-483.39, Leased Comp Equip/Tech Solutions-222.00, Mainframe Supp/Bruce Mastel-35.00, Mainframe Support/Software Services-260.00; **ST ATTY:** Professional Fees/Child's Voice-479.38, Professional Fees/Verizon-100.00, Supplies/Brown & Saenger-134.20, Leased Comp Equip/Tech Solutions-158.00; **PUBLIC SAFETY BLDG:** Repairs/Fastenal Comp-7.32, Repairs/Menards-105.87, Repairs/Mitchell Iron & Supply-74.08, Repairs/Monick Pipe & Supply-385.18, Supplies/Menards-41.91, Pest Control/Premier Pest-70.00, Garbage/Miedema Sanitation-130.00, Minor Equip/Campbell Supply-299.00; **GEN GOV BLDG:** Repairs & Maint/Arctic Refridgeration-167.98, Repairs & Maint/O'Reilly Auto Parts-15.99, Supplies/Jones Supplies-158.69, Gas & Electricity/Northwestern-3188.54, Pest Control/Premier Pest-40.00, Garbage/Miedema Sanitation-88.00; **DOE:** Supplies/Mcleod's-598.00, Leased Computer Equip/Tech Solutions-512.00, Software Services/Software Services Inc-1420.00; **ROD:** Rentals/Microfilm Imaging-390.00, Travel & Conf/Deb Young-248.22, Leased Computer Equip/Tech Solutions-283.00, Prog Support/Software Services-160.00; **NORTH OFFICES:** Repairs/Menards-90.90, Supplies/Menards-51.75, Gas & Electric/Northwestern-1125.35, Pest Control/Premier Pest-50.00, Garbage/Miedema Sanitation-72.00, Leased Comp Equip/Tech Solutions-53.00; **VETERANS:** Travel & Conf/Jessica Davidson-144.06, Leased Comp Equip/Tech Solutions-64.00; **CO COORD:** IT Contract/Tech Solutions-3223.40, Postage/Qualified Presort-396.97, Postage Meter Fees/Qualified Presort-647.80, Paper/Brown & Saenger-189.68, Copy Machine Maint/A&B Business-41.59, Leased Computer Equip/Tech Solutions-774.00, **SHERIFF:** Professional Services/Davison Co Sherriff-58.80, Professional Services/Tech Solutions-20.00, Repairs Patrol Car/Advance Auto Parts-191.98, Repairs Patrol Car/Light & Siren-131.67, Oil Changes/Lube Rangers-135.93, Car Wash/Mega Wash-130.00, Office Supp/Brown & Saenger-635.68, Office Supp/S&M Printing-243.00, Minor Equip/Hard Drive Outlet-34.99, Leased Comp Equip/Tech Solutions-893.00; **JAIL:** Medicine/Stephen Gullings DDS-410.00, Equip Repair/Eternal Security Products-524.02, Office Supp/Brown & Saegner-167.75, Office Supp/JobHQ-901.08, Jail Supp/County Fair-30.68, Jail Supp/CWD Aberdeen-14.40, Laundry/Ameripride Services-251.85, Laundry/CWD-Aberdeen-398.67, Uniforms/Neve's Uniforms-199.96, Prisoner Food/CBM Food Service-4689.33, Water Softener/Darrington Water-45.00, Minor Equip/Galls-590.40, Leased Comp Equip/Tech Solutions-391.00, **POOR RELIEF:** Transients/Kwik Phil-20.00, Travel/Dawn Grissom-58.38, Leased Comp Equip/Tech Solutions-46.00; **NURSE:** Expenditures/Jenna Auch-102.15; **CADC:** Comm Alcohol & Drug/Stepping Stones-1500.00; **MENTAL ILLNESS BOARD:** Dakota Counseling/Dakota Counseling Inst-1750.00, Committals/Douglas Papendick-368.00, Hearings/Brevik Law Office-247.93, Hearings/Marv Ekeren-15.00, Hearings/Harmelink, Fox, & Ravnsborg-176.36, Hearings/Mark Katterhagen-15.00, Hearings/Lewis & Clark BHS-480.00, Hearings/Lincoln County Treas-299.49, Hearings/Lucy Lewno-150.46, Hearings/Minnehaha Co Aud-414.00, Hearings/Pennington County Aud-45.00, Hearings/Yankton County Treas-371.75, Hearings/Yankton Sheriff-50.00; **FAIRGROUND:** Repairs & Maint/Menards-17.96, Repairs & Maint/Scott Supply-25.99, Pest Control/Premier Pest-40.00, Garbage/Miedema Sanitation-120.00, Leased Comp Equip/Tech Solutions-32.00; **EXTENSION:** Postage/Qualified Presort-17.58, Supplies/Brown & Saenger-6.85, Utilities/Bureau of Admin-32.62, Leased Computer Equip/Tech Solutions-165.00; **WEED:** Publishing/Daily Republic-35.58, Repairs/Campbell Supply-24.98, Repairs/Mettler Implement-1291.37,

Supplies/Campbell Supply-25.31, Leased Computer Equip/Tech Solutions-62.00; **PLAN/ZONE:** Publishing/Daily Republic-146.77, Leased Computer Equip/Tech Solutions-48.00; **HWY:** Repairs & Maint/A-Ox Welding-170.06, Repairs & Maint/Anderson-Crane Rubber Co-285.54, Repairs & Maint/Carquest of Mitchell-123.39, Repairs & Maint/Interstate Tire & Auto-2360.00, Repairs & Maint/Wheelco Truck & Trailer-780.29, Supp & Materials/A-Ox Welding Supp-67.33, Supp & Materials/Ameripride Services-125.73, Supp & Materials/Campbell Supply-63.09, Supp & Materials/Carquest of Mitchell-69.03, Supp & Materials/Jones Supplies-126.28, Supp & Materials/Wheelco Truck & Trailer-331.04, Gasoline & Fuel/Meyers Oil Co-12816.00, Utilities/Miedema Sanitation-72.00, Utilities/Northwestern-454.41, Leased Comp Equip/Tech Solutions-129.00, Projects/Civil Design-15427.50, Chipseal Projects/Spencer Quarries-382.00, Chipseal Projects/RoadGuy Const Co-360000.00; **EMERG MGMT:** Repairs & Maint/Campbell Supply-409.12, Repairs & Maint/City of Ethan-364.00, Supplies/Menards-90.16, Travel & Conf/Best Western Ramkota-342.00, Utilities/Bureau of Admin-.19, Emergency Accuml/Standard Publishing-34.40, Leased Comp Equip/Tech Solutions-242.00; **FUND 24800:** Equip Repair/Intoximeters-255.00; **FUND 25000:** M&P Service & Fees/Pria-60.00; **FUND 76900:** M&P Due to SD County Assoc/SDACO-576.00

### **APPROVE NEW HIRE**

At the request of Corrections Administrator Radel, motion by Weitala, second by Claggett to approve Becky Handrahan as a part-time Transportation Officer at a rate of \$13.25 per hour with a \$.50 per hour increase after successfully completing a six-month probationary period. All members present voted aye. Motion carried.

### **JAIL SECURITY SYSTEM DISCUSSION**

Corrections Administrator Radel presented three options to repair or replace the Jail Security Video System. The commissioners took the information under advisement and will discuss when more information is available.

### **ADJOURN**

At 11:55 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for September 27<sup>th</sup>, 2016, at 9:00 a.m.

### **ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost