



Davison County Planning & Zoning and Emergency Management  
200 E. 4<sup>th</sup> Ave.  
Mitchell, SD 57301-2631  
Phone (605) 995-8615  
Fax (605) 995-8642



LEPC MINUTES  
October 15, 2014 @ 10:30 A.M.

Chairman: Steve Brink    Vice Chairman: Paul Morris    Secretary: Jeff Bathke

1. Welcome
2. Remediation-None
3. Jeff Bathke-P&Z/Drainage/EM
  - a. Ebola Information
    - i. Jeff handed out on Ebola with information from Avera and the Department of Health. Jeff also explained DOH, Avera, EMS, and Emergency Management will discuss our Pandemic Preparedness Plan.
  - b. Rail Safety Meeting at the Hanson County Courthouse on October 27<sup>th</sup>. Kevin Kayser, Hanson County EM, will forward information on the meeting.
  - c. Municipal Meetings for Emergency Management:
    - i. Ethan on 9-22-14 @ 5:00 PM.
    - ii. Davison County on 9-23-14 @ 9:45 AM.
    - iii. Mitchell on 10-20-14 @ 7:00 PM.
    - iv. Mt. Vernon on 11-3-14 @ 5:00 PM.
4. Nathan Wegner-P&Z/Drainage/EM
  - a. No additional comments for the group.
5. Becky Pitz/Logan Teut-POET (Absent)
  - a. Rail expansion update. Jeff informed the group the additional rail is scheduled for completion by Thanksgiving.
6. Natalie Vandrongelen/Deb Haak-Nurses (Absent)
  - a. POD Report. Natalie was absent, so Jeff gave a report of the POD. Considering construction, the POD went very well. Vehicle traffic and body traffic both had great flow.
7. Vicki Lehrman-Avera (Absent)
  - a. Road Closure discussion
8. Carey Brenner-Health
  - a. Carey brought a guest, Matt Fischer to the meeting.
  - b. Carey explained she is updating the Disaster Plan at Firesteel.
9. Michelle Carpenter/Roswitha Konz-Health (Absent)
10. Lyndon Overweg/Mike Koster –MPD
  - a. Lyndon explained the PD has been busy with or preparing for homecoming, parades and the upcoming pheasant season.
11. Marlene Haines-MPD Dispatch
  - a. Marlene explained the recent 911 Conference held in Mitchell, where approximately 75 people attended.
  - b. Marlene gave an explanation of the Next Generation software, which will be implemented in February or March of 2015.
12. Paul Morris/Marius Laursen–MFD
  - a. Paul gave an explanation of how the MFD is preparing for an Ebola outbreak. The Ambulances have installed a pre-screening card, and a plan is in place to protect the crew and equipment from contamination.
  - b. Paul has inventoried all PPE to include masks, suites, etc.
13. Steve Brink-Sheriff (Absent)

14. Robert Mayer-Law (Absent)
15. Ken Tracy-Mayor
  - a. Mayor Tracy introduced Shane Crowe, the new Public Works Director.
  - b. Mayor Tracy explained several construction projects in Mitchell, to include 10<sup>th</sup> Ave (completed), 7<sup>th</sup> Ave (completed), 2<sup>nd</sup> Ave (waiting on Commercial Asphalt), Williams (may be open over the winter, but no asphalt), and the West End Bridge (scheduled for replacement this fall).
  - c. Mayor Tracy explained he has conducted interviews for the vacant Corn Palace Director and hopes to have someone hired in a month.
  - d. Mayor Tracy explained the Finance Officer will retire on November 21<sup>st</sup> and he will complete interviews in the near future.
  - e. Mayor Tracy explained he felt the POD went well considering the construction and was impressed with the number of volunteers, which shows Mitchell is prepared to handle a real event.
16. Stephanie Ellwein-City Administrator
  - a. No additional comments for the group.
17. Denny Kiner-Commissioner (Absent)
18. Susan Kiepke-Auditor
  - a. Deputy Peterson will be at the Courthouse the night of the election.
19. Shane Crowe-Environmental
  - a. No additional comments for the group.
20. Gene Deinert-Environmental (Absent)
21. Brett Scott-Environmental (Absent)
22. Majors Gary & Vickie Cole-Salvation Army (Absent)
23. Summer Geraets-Red Cross
  - a. Report on the Home Fire Preparedness Project. There were 30 volunteers, who canvassed approximately 280 homes, installing 130 detectors and several batteries. Volunteers also distributed educational material. We will try this project again in the future.
24. Jackie Horton-CASA (Absent)
25. Andy Mentele-S.A.R. (Absent)
26. Dan Muck-Education
  - a. Dan is updating his Crisis Management Plan, which includes reacting to an active shooter. Dan will evaluate the rally point locations, then review the process with those in charge of the facilities. This is a confidential list.
  - b. Domestic Violence Awareness will be observed Friday at MTL.
27. Rusty Weinberg-HWY Dept. (Absent)
28. Kevin Kayser/Ernie Anderson/David Baker-Civil Defense (Absent)
29. Adam Kjerstad-Pastor (Absent)
30. Brian McClure/Dennis Walz-Fire (Absent)
31. Robert Fitzgerald-Ethan Town Board (Absent)
32. JP Skelly-Media (Absent)
33. Comments from the Committee
34. Next meeting is scheduled for November 12, 2014 @ 10:30 A.M.

Chairman Signature: \_\_\_\_\_



Date: \_\_\_\_\_

