





Davison County Emergency Management
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LEPC MINUTES
February 14, 2018 @ 10:30 A.M.

Chairperson: Marius Laursen Vice Chairperson: Steve Brink Secretary: Jeff Bathke

1. Welcome-Check In
2. Approval of the Agenda.
 - a. Motion by Marlene, 2nd by Paul to approve the amended agenda. Item #5 approval of a road name was added. Motion carried.
3. Approval of the previous minutes.
 - a. Motion by Ed, 2nd by Mike to approve the previous minutes. Motion carried.
4. Financial Status:
 - a. The Davison County LEPC receives grant funds from the state, which are used to pay for air cards in the Search and Rescue vehicles.
 - i. Amount of 2018 grant: \$1,217.50.
 - ii. Expended: \$160.04
 - iii. Remaining: \$1,057.46
 - iv. Motion by Ed, 2nd by Becky to approve the financial report. Motion carried.
5. Approval of the road name Longhorn Court in the Powderhorn Subdivision. Emergency Management sees no issues with the name, as it is unique and should not be a concern for Emergency Response. Motion by Mike, 2nd by Randy to approve. Motion carried.
6. Remediation/HAZMAT Issues
 - a. None reported. However, Rick Lancaster from DENR called this morning and said he will be closing the file on the Mueller fire/oil contamination.
7. SLA Requirements:
 - a. Review and update the Pre-Disaster Mitigation (PDM) Plan, to include the mitigation projects list. EM Bathke explained the process and purpose of the PDM and passed the list of projects identified in 2015 around the room. He explained this is a cost share program and should be used by the county or municipality any time the project would mitigate damage due to a future incident; using the Avera Drainage Project as a prime example. The Total project request was \$1,504,663, with the Federal share of \$1,128,497 and local match \$376,166.
 - b. Review and update the Local Emergency Operations Plan (LEOP), to include the types of events that would initiate use of the plan. Fire Marshall Laursen, EM Bathke, and Deputy EM Jenniges plan to review and update the plan in the near future.
8. Jeff Bathke-P&Z/Drainage/EM
 - a. Road Closure-James River at the Intersection of 411th Ave. & 250th St. (Airport Road) from February 19-Late May/Early June 2018. See attached information on contractors and Critical Path Method (CPM). We also discussed the detour of Foster/Shanard and informing the Hanson, Sanborn, and Beadle County EMs (completed).

- b. 2019 Plan-Rehab a small bridge in Blendon Township and a bridge just north of the Gary Bussmuss farm, between 249th and 250th. Rusty will wait to see if the city changes the water flow of Firesteel Creek before he replaces this bridge.
- 9. Mark Jenniges-P&Z/Drainage/EM
 - a. Mass Fatality Plan-As a requirement of the SLA, Mark attended an EM Class, wrote a draft (using a state rough draft and the Avera plan), and gave it to the Coroner for input. We are waiting for comments.
 - b. Civil Disturbance requirement change. As a requirement of the SLA, Mark attended an EM Class, wrote a draft (using a state rough draft), and will forward to the Sheriff and PD for input.
- 10. Becky Pitz/Jason Nedved-POET
 - a. POET is putting up a new storage building, which will not store any HAZMAT.
 - b. A training exercise is being planned for April, with more information to come.
- 11. Paul Morris/Marius Laursen–MFD
 - a. EMS had a record 203 ambulance calls in January. February is busy, but not like January.
 - b. Marius has been working with the Performance Pets building and the Trail Eze building.
 - c. Park & Rec has received the buoy for the water inlet in Firesteel Creek. Paul and the dive team will coordinate installation.
 - d. DPS plans to start testing the FirstNet system in March.
- 12. Dale Wilson-CHS (Absent)
- 13. Jenna Auch-County Health Nurse Office (Absent)
- 14. Natalie VanDrongelen-DWU Nursing Department (Absent)
- 15. Vicki Lehrman-Avera
 - a. Vicky shared the staff have completed airborne respirator training. The state has provided filters for ammonia. They have a decontamination training planned for March 20th.
 - b. The flu continues to be strong in the area. To receive the weekly DOH update, go to <http://doh.sd.gov/>, then click on , then  to create an account.
- 16. Carey Brenner-Health (Absent)
- 17. Michelle Carpenter/Roswitha Konz-Health (Absent)
- 18. Ruth Ragels-SD Family Assistance Center for Military Service Members. (Absent)
- 19. Lyndon Overweg/Mike Koster–MPD
 - a. No comments.
- 20. Marlene Haines-MPD Dispatch
 - a. No comments.
- 21. Steve Brink-Sheriff
 - a. No comments.
- 22. Robert Mayer-Law (Absent)
- 23. Ed Potzler/Randy Pratt-Amateur Radio Operators
 - a. The operators will have a training with Avera in March or April. There are 30 operators in the area, but only 6 actively trained on digital. In the event of an incident, the plan is to have 3 shifts per day, with 2 operators on each shift.
- 24. Jerry Toomey-Mayor (Absent)

25. Stephanie Ellwein-City Administrator (Absent)
26. Denny Kiner-Commissioner
 - a. No comments.
27. Susan Kiepke-Auditor
 - a. No comments.
28. Vacant-Environmental (Absent)
29. Gene Deinert-Environmental (Absent)
30. Brett Scott-Environmental (Absent)
31. Majors Gary & Vickie Cole-Salvation Army (Absent)
32. Summer Geraets-Red Cross (Absent)
33. Jackie Horton-CASA (Absent)
34. Andy Mentele-S.A.R. (Absent)
35. Dan Muck-Education (Absent)
36. Rusty Weinberg-HWY Dept. (Absent)
37. Kevin Kayser/David Baker-Emergency Management
38. Dave Beintema-Emergency Management
 - a. Dave explained the Preliminary Damage Assessment (PDA) process, which is basically a windshield assessment of damage to public infrastructure; to calculate the extent of the damage. This is then used to determine if a disaster declaration is needed.
 - b. The Homeland Security Grant Application period ends on the 16th. It is highly important to be in contact with the Emergency Management Department when submitting an application, as they are the ones who will be fighting for your application; which is difficult to do without proper knowledge of the project.
39. Adam Kjerstad-Pastor (Absent)
40. Dave Kluth (Mt. Vernon) / Chad McGuire (Ethan)-Fire
 - a. The MV Siren is off line due to a burnt switch, which has been ordered and should be back on line soon.
41. Vacant-Ethan Town Board (Absent)
42. JP Skelly-Media (Absent)
43. Comments from the Committee
44. Next meeting is scheduled for March 14, 2018 @ 10:30.
45. Adjourn the Meeting.
 - a. Motion by Marlene 2nd by Mike to adjourn the meeting. Motion carried.